

AGENDA
REGULAR MEETING OF COUNCIL
January 14, 2020
6:30 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A TAX ASSESSOR'S RESULTS REPORT FOR HEARING DATE HELD DECEMBER 11, 2019.

[Tax Assessor's Results Report for 12-11-19.pdf](#)
 - 3.B CONTROLLER'S REPORT FOR THE MONTH ENDING NOVEMBER 30, 2019.

[Controller's Report 11-30-19.pdf](#)
 - 3.C CHECK RECEIVED IN THE AMOUNT OF \$1,250.00 FROM THE POLISH NATIONAL CHURCH, WHICH IS PAYMENT IN LIEU OF TAXES.

[PILOT Polish National Church 12-17-19.pdf](#)
 - 3.D CITY OF SCRANTON DECEMBER 31, 2019 AUDIT, JANUARY/FEBRUARY 2020 AUDIT WORKPAPER LIST.

[City of Scranton Jan - Feb 2020 Audit Workpaper List.pdf](#)
 - 3.E MINUTES OF THE SCRANTON FIREFIGHTERS PENSION COMMISSION MEETING HELD NOVEMBER 20, 2019.

[Scranton Firefighters Pension Commission Meeting 11-20-19.pdf](#)
 - 3.F MINUTES OF THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD NOVEMBER 20, 2019.

[Non-Uniform Municipal Pension Board Minutes 11-20-19.pdf](#)

- 3.G MINUTES OF THE SCRANTON POLICE PENSION COMMISSION MEETING HELD NOVEMBER 20, 2019.

[Scranton Police Pension Commission Meeting 11-20-19.pdf](#)

- 3.H MINUTES OF THE COMPOSITE PENSION BOARD MEETING HELD NOVEMBER 20, 2019.

[Composite Pension Board Minutes 11-20-19.pdf](#)

- 3.I AGENDA FOR THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD DECEMBER 18, 2019.

[Agenda for the Non-Uniform Municipal Pension meeting 12-18-19.pdf](#)

- 3.J MINUTES OF THE SCRANTON SEWER AUTHORITY BOARD OF DIRECTORS MEETING HELD OCTOBER 17, 2019.

[Scranton Sewer Authority Board Meeting Minutes 10-17-19.pdf](#)

- 3.K CHECK RECEIVED IN THE AMOUNT OF \$200,000.00 FROM THE UNIVERSITY OF SCRANTON, WHICH IS PAYMENT IN LIEU OF TAXES.

[PILOT University of Scranton 1-2-2020.pdf](#)

- 3.L TAX ASSESSOR'S REPORT FOR HEARING DATE TO BE HELD JANUARY 15, 2020.

[Tax Assessor's Report for 1-15-20.pdf](#)

- 3.M AGENDA FOR THE BOARD OF ZONING APPEALS MEETING TO BE HELD JANUARY 15, 2020.

[Zoning Hearing Board Agenda 1-15-20.pdf](#)

- 3.N MINUTES OF THE SCRANTON REDEVELOPMENT AUTHORITY MEETING HELD DECEMBER 4, 2019.

[Scranton Redevelopment Authority Meeting Minutes 12-4-19.pdf](#)

- 3.O BREAKDOWN OF ELIGIBLE SALARIES FOR THE LIQUID FUELS ACCOUNT FOR THE MONTHS OF OCTOBER, NOVEMBER AND DECEMBER 2019.

[Liquid Fuels October, November, December 2019.pdf](#)

- 3.P MINUTES OF THE HISTORICAL ARCHITECTURE REVIEW BOARD MEETING HELD NOVEMBER 14, 2019.

[HARB Meeting Minutes 11-14-19.pdf](#)

- 3.Q SINGLE TAX OFFICE CITY FUNDS DISTRIBUTED COMPARISON REPORT 2018-2019 YEAR TO DATE DECEMBER 31, 2019.

[Single Tax Office City Funds Distributed December 2018-2019.pdf](#)

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

5.A MOTIONS

- 5.B FOR INTRODUCTION – AN ORDINANCE – CLOSING AND VACATING A PORTION OF BLUCHER AVENUE BETWEEN BEECH STREET AND BIRCH STREET.

[Ordinance-2020 Closing and Vacating a Portion of Blucher Avenue.pdf](#)

- 5.C FOR INTRODUCTION – AN ORDINANCE – AMENDING FILE OF THE COUNCIL NO. 43, 2018, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED “AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977”, BY SETTING THE

MILLAGE FOR THE YEAR 2020 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER” BY AMENDING SECTION 1 REVERTING BACK TO THE MILLAGE RATES FROM 2016 WHICH ARE .232521 MILLS LEVY ON LAND AND .050564 MILLS LEVY ON ALL BUILDINGS AND BY ELIMINATING THE DEDICATED MILLAGE FOR DEBT SERVICE CONTAINED IN SECTION 2 AND REPLACING THE DEDICATED MILLAGE FOR DEBT SERVICE WITH A DEDICATED DEBT PERCENTAGE OF 33% OF REAL ESTATE TAX REVENUES COLLECTED ON A CURRENT YEAR BASIS.

[Ordinance-2020 Setting the Millage for 2020.pdf](#)

- 5.D FOR INTRODUCTION – A RESOLUTION – APPROVING, IN ACCORDANCE WITH SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, A PLAN OF FINANCING OF THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY AND DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE PEOPLE OF THE CITY OF SCRANTON FOR THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY TO UNDERTAKE A PROJECT FOR NORTHEASTERN CHILD CARE SERVICES.

[Resolution-2020 SLHWA Project Northeastern Child Care Services.pdf](#)

- 5.E FOR INTRODUCTION – A RESOLUTION – AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (“PENNDOT”) APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 5654 LACKAWANNA AVENUE AND FRANKLIN AVENUE.

[Resolution-2020 PennDOT Application Traffic Signal Permit No. 5654.pdf](#)

- 5.F FOR INTRODUCTION – A RESOLUTION – AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (“PENNDOT”) APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 40110 AT LACKAWANNA AVENUE AND MIFFLIN AVENUE (ENTRANCE TO STEAMTOWN MALL).

[Resolution-2020 PennDOT Application Traffic Signal Permit No. 40110.pdf](#)

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

6.A NO BUSINESS AT THIS TIME.

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

7.A NO BUSINESS AT THIS TIME.

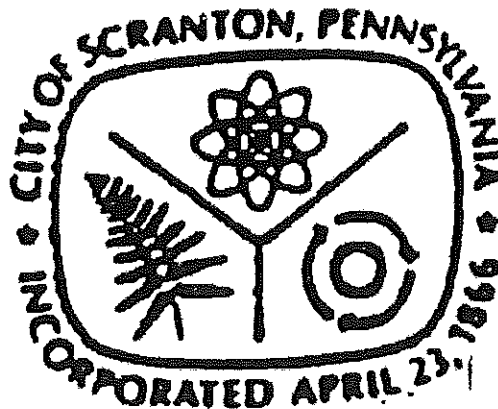
8. ADJOURNMENT

TAX ASSESSOR'S REPORT

Hearing Date: 12/11/19

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value	After Appeal Value
9:50 AM	DIVE RESCUE SPECIALISTS INC	SCOTT	09201040010	ROBERT SAYERS	1575	EXEMPT
10:00 AM	JENKINS ROBERT C	BENTON	02802010019		28750	28750
10:10 AM	DAVIS JAMES C & REBECCA A	BENTON	0280301000305		13750	6000
10:20 AM	BOTSCHHELLER ASSOCIATES	DALTON	0790207000115	PATRICK LAVALLE	22500	6000
10:30 AM	BALISH BRUCE M & MICHELE E	ROARING BROOK TWP	1900103002001		56500	56500
10:50 AM	O'BRIEN TERESA & MARINO KATHLE	THORNHURST TWP	2470101000702		56000	33000
11:00 AM	HUNTER THOMAS & CATHERINE	SCRANTON	1440402000312		35800	26000
11:10 AM	GARUBBA THOMAS III & ALYSON	ROARING BROOK TWP	1700101000144		52250	32000
11:20 AM	CARTER BRANDON J	NEWTON TWP	0980301000204		43500	13600
11:30 AM	REEVES BRADLEY M & JYL A	NEWTON TWP	09903010005		36700	32000
11:40 AM	SACCO ANTHONY	NEWTON TWP	1220102000729		51000	28000
11:50 AM	WALKER CHAD P	RANSOM	1420204001106	ROCCO VALVANO JR	40350	35250
12:00 PM	GRESS KEITH S	WAVERLY	0610102000103		9000	6000
12:10 PM	SHEERIN JOHN & SUSAN	BLAKELY	1031202004133	JAMES CONABOY	43500	31000
12:20 PM	WASHO CRAIG & CUCURA BRITTANY	OLYPHANT	1250209000167		47400	38900
12:30 PM	MCANDREW MEGHAN	VANDLING	00704010008		21000	21000
12:40 PM	BEGIN MARK & JENNIFER	GREENFIELD TWP	0330101000207		3000	2000
12:50 PM	WALLIS SUSAN & JEFFREY R	GREENFIELD TWP	0140302000203		12500	12500
1:00 PM	COYER MICHAEL J & BROOKE A	MADISON TWP	19104020016	MARK CONWAY	49500	38000
1:10 PM	BRENNAN PAUL M & NICOLE	MOOSIC	1850102001087	JAMES TRESSLER	50000	37000
1:20 PM	GAD HAZEM M & KATIE	MOOSIC	1850102001086		43750	34750
1:40 PM	MAY JOSEPH & ARIELLE	COVINGTON	1980302000113		45000	28000
1:50 PM	THEILE KEITH E & CHERYL M	MOOSIC	18504030062	SCOTT SANDERSON	47000	38000
TOTAL RECORDS					23	

CITY OF SCRANTON PENNSYLVANIA



RECEIVED

DEC 16 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

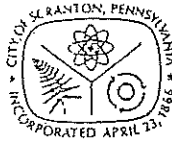
OFFICE OF THE CITY CONTROLLER AND BUREAU OF INVESTIGATIONS

MARY LYNN CAREY
CITY CONTROLLER

CONTROLLER'S REPORT
FOR THE MONTH ENDING
NOVEMBER 30, 2019

City of Scranton
Pennsylvania

Roseann Novembrino
City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

December 16, 2019

RECEIVED
DEC 16 2019

The Honorable Mayor Wayne Evans
And
The Honorable City Council
Municipal Building
Scranton, Pa 18503

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of November, 2019.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

Mary Lynn Carey

Mary Lynn Carey
City Controller

**CITY OF SCRANTON
GENERAL FUND EXPENDITURES
MONTH OF NOVEMBER 2019**

CODE #	DEPARTMENT	EXPENDITURES
10	Mayor's Office	\$ 11,097.71
11	Public Safety	-
20	City Council	25,312.96
30	Controller	17,712.91
40	Business Administration	486,306.30
41	Bureau of Human Resources	15,502.06
42	Bureau of Information Technology	25,853.85
43	Treasurer	9,742.08
51	Inspections and Licenses	66,501.51
60	Law	19,161.68
71	Police	1,389,586.82
75	Traffic Maintenance	-
78	Fire	1,340,636.62
80	Public Works	197,009.97
81	Engineering	15,615.95
82	Buildings	67,235.50
83	Highways	1,053,798.54
84	Refuse	309,512.76
85	Garages	109,585.28
90	Single Tax Office	147,170.80
100	Parks and Recreations	95,400.87
TOTAL DEPARTMENTAL		\$ 5,402,744.17
NON DEPARTMENTAL		
0140	Scranton Plan	\$ -
1000	Boards and Commissions	1,462.00
1100	Utilities	-
1300	Contingency	3,358.24
1500	Special Items	36,249.49
1600	Unpaid Bills	-
1700	Grants and Contributions	-
1900	Special Items (Non Add)	-
TOTAL NON DEPARTMENTAL		\$ 41,069.73
GRAND TOTAL:		\$ 5,443,813.90

**CITY OF SCRANTON
GENERAL FUND REVENUE REPORT
FOR THE MONTH OF NOVEMBER 2019**

CODE #	FUND SOURCE	REVENUES
300	Previous Year Balance	\$ -
301	Real Property Taxes	1,170,964.96
302	Landfill and Refuse Fees	452,189.22
304	Utility Tax	-
305	Non-Resident Tax	-
310	Local Taxes (Act 511)	6,880,453.45
319	Penalties and Interest (Delinquent Taxes)	12,678.27
320	Licenses and Permits	73,564.61
330	Fines and Forfeitures	-
331	Police Fines and Violations	30,732.01
341	Interest Earnings	2,857.79
342	Rents and Concessions	-
350	Inter-Government-Revenue Reimbursements	-
359	Local Governments (Payments in Lieu)	-
360	Departmental Earnings	21,169.00
367	Recreational Departments	2,982.25
380	Cable TV and Miscellaneous Revenue	187.70
392	Interfund Transfers	905,566.98
392*	Interfund Transfers (Non Add)	-
394	Tax Anticipation Loan/Note	-
TOTAL		\$ 9,553,346.24
*Non Add		
MONTH TO DATE:		
Revenues To November 2019		\$ 100,195,327.42
Expenditures To November 2019		85,673,725.08
NET:		\$ 14,521,602.34

CITY OF SCRANTON
NOVEMBER 30, 2019
GENERAL FUND REVENUE REPORT
YEAR TO DATE

CODE #	FUND SOURCE	ESTIMATED	REALIZED	UN-REALIZED
300	Previous Year Balance	\$ -	\$ -	\$ -
301	Real Property Taxes	33,520,050.63	33,010,932.30	509,118.33
302	Landfill and Refuse Fees	7,267,500.00	6,864,509.42	402,990.58
304	Utility Tax	75,000.00	65,988.73	9,011.27
305	Non-Resident Tax	520,000.00	-	520,000.00
310	Local Taxes (Act 511)	40,692,118.03	35,982,965.75	4,709,152.28
319	Penalties and Interest (Delinquent Taxes)	249,600.00	244,418.80	5,181.20
320	Licenses and Permits	1,992,004.00	2,210,241.72	(218,237.72)
330	Fines and Forfeitures	165,100.00	-	165,100.00
331	Police Fines and Violations	182,750.00	531,917.11	(349,167.11)
341	Interest Earnings	150,000.00	309,709.88	(159,709.88)
342	Rents and Concessions	5,000.00	5,000.00	-
350	Inter-Government-Revenue Reimbursements	6,659,966.00	4,339,917.05	2,320,048.95
359	Local Government (Payments in Lieu)	250,000.00	243,087.96	6,912.04
360	Departmental Earnings	267,125.00	248,108.05	19,016.95
367	Recreational Departments	45,500.00	36,118.50	9,381.50
380	Cable TV and Miscellaneous Revenues	1,119,200.00	660,862.38	458,337.62
392	Interfund Transfers	4,147,793.00	2,741,549.77	1,406,243.23
392*	Interfund Transfers SSA/SPA	-	-	-
394	Tax Anticipation Loan/Note	12,750,000.00	12,700,000.00	50,000.00
395	Unfunded Pension	-	-	-
396	Capital Budget Reimbursements	-	-	-
TOTALS		\$ 110,058,706.66	\$ 100,195,327.42	\$ 9,863,379.24

PURCHASE ORDER REPORT

MONTH ENDING NOVEMBER 30, 2019

ACCOUNT BALANCES AS OF NOVEMBER 30, 2019

DEPARTMENT / ACCOUNT OFFICE OF THE MAYOR	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL.
0101000000 4270 DUES & SUBSCRIPTIONS	21,913.63	0.00	0.00
0101000000 4290 STATIONERY / OFFICE SUPPLIES TULPEHOCKEN MOUNTAIN SPRING WATER	150.00	92.56	14.25
			78.31
0101000000 4420 TRAVEL & LODGING	1,000.00	560.00	560.00
DEPARTMENT OF PUBLIC SAFETY			
POLICE BUREAU			
0101100071 4201 PROFESSIONAL SERVICES	40,000.00	261.85	261.85
0101100071 4210 SERVICES & MAINTENANCE FEE ENCUMBERED: PREVIOUS PERIOD FIDELITY DEPOSIT & DISCOUNT BANK L-TRON CORPORATION	69,000.00	1,198.47	(1,032.00) 150.00 1,032.00
			1,048.47
0101100071 4270 DUES & SUBSCRIPTIONS	3,150.00	(26.20)	(26.20)
0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED BUDGET TRANSFER TO: 01100071 4390 ENCUMBERED: CURRENT PERIOD	2,000.00	1,154.62	309.36 692.08
			153.18
0101100071 4290 STATIONERY / OFFICE SUPPLIES	2,750.00	209.83	209.83
0101100071 4380 GUNS / AMMUNITION ENCUMBERED: PREVIOUS PERIOD EAGLE POINT GUN	30,000.00	619.10	(15,450.00) 15,450.00
			619.10
0101100071 4390 MATERIALS / SUPPLIES (MISC) BUDGET TRANSFER FROM: 01100071 4280 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD DUPLI CRAFT PRINTING, INC. STARR UNIFORMS	21,000.00	1,851.87	(309.36) (888.76) 2,553.12 145.00 345.00
			6.87

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL.
0101100071 4420 TRAVEL & LODGING CASTELLANI, JOSEPH	4,500.00	1,039.76	23.60 <u>1,016.16</u>
0101100071 4470 TRAINING & CERTIFICATION ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	50,000.00	1,814.45	(3,000.00) 3,000.00 <u>1,814.45</u>
0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD CAPITAL EXPENDITURES	275,000.00	75,718.20	(248,488.80) 248,488.80 (20,336.03) <u>96,054.23</u>
0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	7,500.00	2,268.86	(968.87) 968.87 <u>2,268.86</u>
0101100071 6003 SPCA - ANIMAL CONTROL PENN STATE UNIVERSITY VETERINARY REFERRAL & EMERGENCY CENTER	86,976.00	25,005.24	89.50 351.86 <u>24,563.88</u>
FIRE BUREAU:			
0101100078 4201 PROFESSIONAL SERVICES	30,000.00	(0.00)	<u>(0.00)</u>
0101100078 4210 SERVICE & MAINTENANCE FEE JALVO, INC.	15,000.00	6,573.90	789.00 <u>5,784.90</u>
0101100078 4270 DUES & SUBSCRIPTIONS	1,000.00	146.44	<u>146.44</u>
0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE GRAINGER LOWE'S	15,000.00	6,308.85	345.00 109.00 <u>5,854.85</u>
0101100078 4390 MATERIALS / SUPPLIES (MISC) GLEN SUMMIT SPRINGS WATER JUDGE LUMBER COMPANY	7,250.00	2,923.45	17.85 14.90 <u>2,890.90</u>
0101100078 4420 TRAVEL & LODGING GAVERN, ROBERT	3,000.00	1,429.62	37.00 <u>1,392.62</u>

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ACTIVITY
0101100078 4430 AIR PACK / REHAB SUPPLIES	6,000.00	5,505.43	5,505.43
0101100078 4470 TRAINING & CERTIFICATION HARRISBURG AREA COMMUNITY COLLEGE BOLUS, JR., ROBERT KOBIERECKI, DAVID WILLIAMS, JOSEPH	95,000.00	22,495.59	2,475.00 250.00 250.00 250.00
0101100078 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD FIRST CHOICE FIRE APPARATUS, LLC	853,000.00	45,898.05	(272,687.40) 272,687.40 28,178.00
0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT	4,250.00	623.50	623.50
0101100078 4575 MAINTENANCE-EQUIPMENT	1,000.00	1,000.00	1,000.00
0101100078 4580 GENERAL EQUIPMENT CINTAS CORPORATION FRIEDMAN ELECTRIC SUPPLY HOME DEPOT REEVE'S RENT-A-JOHN, INC. SAMS CLUB ADJUSTMENT WILLIAMS, JOSEPH	65,000.00	8,997.37	271.98 22.86 1,443.57 94.50 (57.01) 148.39
OFFICE OF THE CITY CLERK / CITY COUNCIL			7,073.08
0102000000 4201 PROFESSIONAL SERVICES EDM AMERICAS INC. MCCOOL, MARIA	59,000.00	22,468.24	191.85 405.00
0102000000 4210 SERVICES & MAINTENANCE FEE DIGITAL SOUND SERVICES, INC.	15,000.00	3,600.03	1,845.00
0102000000 4230 PRINTING & BINDING	6,250.00	2,321.67	2,321.67
0102000000 4250 ADVERTISING SCRANTON TIMES	31,500.00	15,771.60	4,346.05
0102000000 4290 STATIONERY / OFFICE SUPPLIES GLEN SUMMIT SPRINGS WATER SCRANTON TIMES	500.00	231.33	11.00 218.40
			1.93

DEPARTMENT / ACCOUNT		2019 BUDGET	BEGINNING BAL	NOVEMBER, 2019 ACTIVITY	ENDING BAL.
CITY CONTROLLER					
0103000000 4201	PROFESSIONAL SERVICES	40,000.00	28,000.00		28,000.00
0103000000 4230	PRINTING AND BINDING	1,000.00	200.00		200.00
0103000000 4240	POSTAGE & FREIGHT	100.00	8.00		8.00
0103000000 4270	DUES & SUBSCRIPTIONS	700.00	481.60		481.60
0103000000 4290	STATIONERY / OFFICE SUPPLIES ENCUMBERED: CURRENT PERIOD GLEN SUMMIT SPRINGS WATER	500.00	504.20	59.17 21.95	423.08
0103000000 4420	TRAVEL AND LODGING	500.00	500.00		500.00
BUSINESS ADMINISTRATION DEPARTMENT ADMINISTRATION					
0104000000 4201	PROFESSIONAL SERVICES IMEL, JULIE D. JOYCE HATALA ASSOCIATES KS ENGINEERS PC RAINEY & RAINEY CPAS REILLY ASSOCIATES TURNKEY TAXES	500,000.00	257,656.37	250.00 550.00 92,653.54 585.00 7,650.00 2,000.00	153,967.83
0104000000 4210	SERVICES & MAINTENANCE FEE	1,750.00	1,725.00		1,725.00
0104000000 4230	PRINTING & BINDING	1,500.00	1,500.00		1,500.00
0104000000 4240	POSTAGE & FREIGHT POSTAGE REFILL	34,000.00	(116.35)	3,000.00	(3,116.35)
0104000000 4250	ADVERTISING SCRANTON TIMES	22,500.00	611.65	160.15	451.50
0104000000 4270	DUES & SUBSCRIPTIONS	1,000.00	40.00		40.00

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ACTIVITY
0104000040 4290 STATIONERY / OFFICE SUPPLIES	12,750.00	1,373.61	
ENCUMBERED: PREVIOUS PERIOD			(622.01)
ENCUMBERED: CURRENT PERIOD			834.28
STAPLES BUSINESS ADVANTAGE			97.47
			<u>1,063.87</u>
0104000040 4390 MATERIALS / SUPPLIES (MISC)	600.00	231.47	
GLEN SUMMIT SPRINGS WATER			11.55
			<u>219.92</u>
0104000040 4420 TRAVEL & LODGING	2,500.00	409.35	
			<u>409.35</u>
0104000040 4470 TRAINING & CERTIFICATION	2,000.00	1,607.65	
			<u>1,607.65</u>
0104000040 4480 SELF INSURANCE	110,000.00	89,066.00	
			<u>89,066.00</u>
0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP	3,300,718.00	1,499,118.00	
			<u>1,499,118.00</u>
0104000040 6024 BANK FEES AND CHARGES	11,000.00	10,910.20	
CHECK PRINTING FEE			36.90
OCTOBER MERCHANT FEE			908.91
			<u>9,964.39</u>
HUMAN RESOURCES:			
0104000041 4201 PROFESSIONAL SERVICES	170,000.00	54,825.35	
CONCORDE, INC.			33.90
MILLENNIUM ADMINISTRATORS			2,325.00
NORTHEASTERN REHABILITATION ASSOCIATES			65.00
P & A GROUP ADMIN SERVICE			386.14
WE PAY PAYROLL PROCESSING			4,139.75
			<u>47,875.56</u>
0104000041 4290 STATIONERY / OFFICE SUPPLIES	1,000.00	946.23	
			<u>946.23</u>
0104000041 4390 MATERIALS / SUPPLIES (MISC)	500.00	89.00	
GLEN SUMMIT SPRINGS WATER			6.35
			<u>82.65</u>
0104000041 4420 TRAVEL & LODGING	2,000.00	1,829.80	
			<u>1,829.80</u>
0104000041 4470 TRAINING & CERTIFICATION	5,000.00	4,624.80	
			<u>4,624.80</u>
0104000041 4630 LIABILITY / CASUALTY INSURANCE	1,175,000.00	119,892.91	
			<u>119,892.91</u>
0104000041 6006 PERSONNEL COST ADJUSTMENT	7,500.00	1,856.73	
			<u>1,856.73</u>

DEPARTMENT / ACCOUNT		2019 BUDGET	BEGINNING BAL	ACTIVITY	ENDING BAL.
INFORMATION TECHNOLOGY:					
0104000042 4201	PROFESSIONAL SERVICES	150,000.00	68,434.36		68,434.36
0104000042 4210	SERVICES & MAINTENANCE FEE	100,000.00	75,067.00		75,067.00
0104000042 4270	DUES AND SUBSCRIPTIONS	500.00	500.00		500.00
0104000042 4290	STATIONARY / OFFICE SUPPLIES SWIETNICKI, FRANK	1,000.00	855.25	473.69	381.56
0104000042 4390	MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	75,000.00	(0.00)	(4,326.78) 4,326.78	(0.00)
0104000042 4420	TRAVEL AND LODGING	1,000.00	1,000.00		1,000.00
0104000042 4440	TELEPHONE BUDGET TRANSFER FROM:0104000042 4470 COMCAST FRONTIER COMMUNICATIONS VERIZON	200,000.00	6,027.07	(8,526.17) 6,702.45 7,435.31 415.48	(0.00)
0104000042 4470	TRAINING & CERTIFICATION BUDGET TRANSFER TO:0104000042 4440	35,000.00	35,000.00	8,526.17	26,473.83
0104000042 4550	CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	455,000.00	46,074.96	(5,353.05) 5,353.05	46,074.96
0104000042 4560	EQUIPMENT MAINTENANCE / LEASES	94,000.00	33,005.20		33,005.20
TREASURY:					
0104000043 4201	PROFESSIONAL SERVICES	13,000.00	13,000.00		13,000.00
0104000043 4390	MATERIALS / SUPPLIES (MISC) BRINKS, INC. GLEN SUMMIT SPRINGS WATER	15,000.00	6,809.31	913.88 23.10	5,872.33

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL.
0104000043 6000 TAX & MISCELLANEOUS REFUNDS	5,000.00	5,000.00	5,000.00
0104000043 6001 TAX COLLECTION COMMITTEE EXPENSE	500.00	500.00	500.00
BUREAU OF LICENSES, INSPECTIONS & PERMITS			
LICENSE, INSPECTIONS & PERMITS:			
0105100051 4201 PROFESSIONAL SERVICES	50,000.00	500.00	500.00
0105100051 4290 STATIONERY / OFFICE SUPPLIES	500.00	387.10	387.10
0105100051 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00	500.00
0105100051 4420 TRAVEL AND LODGING	1,000.00	1,000.00	1,000.00
0105100051 4470 TRAINING & CERTIFICATION	1,000.00	1,000.00	1,000.00
0105100051 4550 CAPITAL EXPENDITURES	20,000.00	14,274.09	5,000.00
BUDGET TRANSFER TO: 0105100051 4101			9,274.09
0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT	500.00	500.00	500.00
0105100051 4590 BUILDING DEMOLITION	150,000.00	129,225.00	12,875.00
DON SCARTELLI CONSTRUCTION SERVICES			116,350.00
BUREAU OF BUILDINGS:			
0105100082 4201 PROFESSIONAL SERVICES	5,000.00	3,700.00	3,700.00
0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	150,000.00	22,507.48	
AMERICAN JANITOR			1,508.09
C & C CLEANING SERVICES			5,590.00
CINTAS CORPORATION			1,867.50
FRIEDMAN ELECTRIC SUPPLY			142.81
J. C. EHRlich CO.			532.00
NORTH END ELECTRIC			111.88
NORTHEAST ELEVATOR, LLC			200.00
OTIS ELEVATOR CO.			1,921.08
R. J. WALKER SUPPLY CO			795.39
ROSSI ROOTER LLC			4,450.00
THE H F WOLFE CO.			83.50
URBAN ELECTRICAL CONTRACTORS, INC.			311.25
			4,993.88

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL.
0105100082 4447 UGI - GAS	135,000.00	58,323.26	58,323.26
0105100082 4448 PAWC - WATER			
BUDGET TRANSFER TO:0105100082 4450	475,000.00	78,471.57	16,000.00
PENNSYLVANIA AMERICAN WATER CO.			26,689.15
			35,802.42
0105100082 4450 ELECTRICAL	135,000.00	0.00	(16,000.00)
BUDGET TRANSFER FROM:0105100082 4448			14,679.37
PPL ELECTRIC UTILITIES			1,320.63
0105100082 4465 BUILDING SUPPLIES	1,000.00	1,000.00	1,000.00
LAW DEPARTMENT:			
0106000000 4201 PROFESSIONAL SERVICES	255,000.00	154,011.98	154,011.98
0106000000 4210 SERVICES AND MAINTENANCE FEE	2,000.00	2,000.00	2,000.00
0106000000 4270 DUES & SUBSCRIPTIONS	3,000.00	2,311.00	2,311.00
0106000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	260.87	260.87
0106000000 4390 MATERIALS / SUPPLIES (MISC)	500.00	331.02	331.02
0106000000 4420 TRAVEL & LODGING	3,500.00	3,500.00	3,500.00
0106000000 4470 TRAINING & CERTIFICATION	3,500.00	3,201.00	3,201.00
DEPARTMENT OF PUBLIC WORKS			
ADMINISTRATION BUREAU:			
0108000080 4201 PROFESSIONAL SERVICES	10,000.00	9,813.40	9,813.40
0108000080 4210 SERVICES & MAINTENANCE FEE	2,040.00	750.36	60.12
PA ONE CALL SYSTEM, INC.			690.24
0108000080 4420 TRAVEL AND LODGING	500.00	500.00	500.00

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL
0108000080 4550 CAPITAL EXPENDITURES	10,000.00	10,000.00	10,000.00
0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC.	16,500.00	2,288.68	698.68
0108000080 4576 MAINTENANCE SUPER FUND SIGHT DEANGELO LANDSCAPING, LLC. SWIFT FENCE CO.	13,000.00	8,500.00	6,705.00
0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE ENCUMBERED: CURRENT PERIOD F & S SUPPLY COMPANY, INC. FRIEDMAN ELECTRIC SUPPLY S & S TOOLS & SUPPLIES URBAN ELECTRICAL CONTRACTORS, INC.	1,973,900.00	1,481,807.59	1,460,246.86
ENGINEERING BUREAU:			
0108000081 4201 PROFESSIONAL SERVICES LABELLA ASSOCIATES	69,500.00	12,800.00	6,500.00
0108000081 4210 SERVICES & MAINTENANCE FEE	500.00	500.00	500.00
0108000081 4290 STATIONERY / OFFICE SUPPLIES	100.00	100.00	100.00
0108000081 4390 MATERIALS / SUPPLIES (MISC)	250.00	202.50	202.50
0108000081 4470 TRAINING & CERTIFICATION	1,000.00	910.00	910.00
HIGHWAYS BUREAU:			
0108000083 4260 RENTAL VEHICLES & EQUIPMENT BUDGET TRANSFER TO: 0108000085 4301 ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD SUNBELT RENTALS	300,000.00	99,055.42	48,344.22
0108000083 4340 CONSTRUCTION - PAVING MATERIAL	150,000.00	55,888.49	55,888.49
0108000083 4350 PAINT / SIGN MATERIAL ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD URW AMERICA, INC.	25,000.00	12,208.58	11,842.96

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL	ENDING BAL.
0108000083 4357 PARKS AND RECREATION SUPPLIES	37,600.00	37,600.00	37,600.00
0108000083 4390 MATERIALS / SUPPLIES (MISC)	37,500.00	5,870.88	(2,418.55)
ENCUMBERED: PREVIOUS PERIOD			1,008.39
ENCUMBERED: CURRENT PERIOD			2,199.35
CENTRAL CLAY PRODUCTS			9.98
DALEVILLE ACE HARDWARE			250.00
PA NORTHEAST REGIONAL RAILROAD AUTHORITY			2,375.00
POWELL'S RENTAL			143.23
S & S TOOLS & SUPPLIES			118.50
VERGONI, WALTER			2,184.98
0108000083 4410 SALT	425,000.00	84,550.18	(7,875.00)
ENCUMBERED: PREVIOUS PERIOD			7,951.03
KEYSTONE QUARRY, INC.			84,474.15
0108000083 4460 STREET LIGHTING	200,000.00	36,195.99	19,903.08
PPL ELECTRIC UTILITIES			16,292.91
0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE	60,000.00	38,030.82	10,248.06
URBAN ELECTRICAL CONTRACTORS, INC.			27,782.76
0108000083 4467 TRAFFIC SIGNAL ELECTRICITY	90,000.00	28,709.17	7,161.49
PPL ELECTRIC UTILITIES			21,547.68
0108000083 4550 CAPITAL EXPENDITURES	450,000.00	241,431.40	241,431.40
0108000083 4551 ROADWAY RESURFACING PROGRAM	875,000.00	875,000.00	905,566.98
PENNSY SUPPLY, INC.			(30,566.98)
REFUSE BUREAU:			
0108000084 4390 MATERIALS / SUPPLIES (MISC)	1,000.00	340.15	340.15
0108000084 4420 TRAVEL AND LODGING	1,000.00	948.80	948.80
0108000084 4490 LANDFILL	1,300,000.00	156,362.57	2,200.00
COMMONWEALTH OF PENNSYLVANIA			110,014.39
KEYSTONE SANITARY LANDFILL			44,148.18
0108000084 4550 CAPITAL EXPENDITURES	225,000.00	225,000.00	225,000.00
0108000084 4555 RECYCLING	175,000.00	175,000.00	175,000.00

DEPARTMENT / ACCOUNT		2019 BUDGET	BEGINNING BAL	NOVEMBER, 2019 ACTIVITY	ENDING BAL.
GARAGES BUREAU:					
0108000085 4220	CONTRACTED SERVICES	2,500.00	824.61		824.61
0108000085 4301	GAS, OIL, LUBRICANTS				
	BUDGET TRANSFER FROM:0108000083 4260			(50,000.00)	
	D. G. NICHOLAS CO.			1,100.50	
	LANS EXPRESS NORTH, LLC.			1,475.84	
	PAPCO			16,263.75	
	WEX BANK			15,710.94	
		340,000.00	12,628.62		28,077.59
0108000085 4310	EQUIPMENT/VEHICLE REPAIR/MAINTENANCE				
	ENCUMBERED: PREVIOUS PERIOD	325,000.00	96,072.54	(3,926.72)	
	ENCUMBERED: CURRENT PERIOD			7,229.78	
	A.I.T. AUTOMOTIVE			1,891.23	
	ARTISTIC UPHOLSTERY UNLIMITED			175.00	
	BRADCO SUPPLY CO.			840.00	
	COLOURS, INC.			295.80	
	D. G. NICHOLAS CO.			1,503.91	
	DAVE'S AUTO IGNITION			200.00	
	DENAPLES AUTO PARTS			9,793.00	
	DENAPLES TOWING, INC.			480.75	
	ELECTRO BATTERY			785.00	
	FIVE STAR EQUIPMENT CO., INC.			756.33	
	KME FIRE APPARATUS			1,673.06	
	KOVATCH FORD, INC.			3,528.25	
	MARTIN G. SHULDE DBA LEROY'S AUTO REPAIRS			250.00	
	NIVERT METAL SUPPLY, INC.			722.83	
	NORTHEAST HYDRAULICS			1,007.00	
	PUNDOCK CONSTRUCTION			226.32	
	STEVE SHANNON TIRE CO., INC.			784.25	
	TOYOTA			109.71	
	TRIPLE CITIES ACQUISITIONS, LLC			75.00	
	WAYNE COUNTY FORD			2,436.91	65,135.13
0108000085 4360	SMALL TOOLS / SHOP SUPPLIES				
	ENCUMBERED: PREVIOUS PERIOD	6,500.00	5,191.33	(110.40)	
	ENCUMBERED: CURRENT PERIOD			43.00	
	STEVE SHANNON TIRE CO., INC.			110.40	5,148.33
0108000085 4390	MATERIALS / SUPPLIES (MISC)				
	ENCUMBERED: PREVIOUS PERIOD	49,500.00	12,302.64	(489.52)	
	ENCUMBERED: CURRENT PERIOD			785.95	
	A.I.T. AUTOMOTIVE			14.85	
	C. G. CUSTOM TRUCKS			753.80	
	D. G. NICHOLAS CO.			626.29	
	DENAPLES AUTO PARTS			1,182.00	
	FASTENAL COMPANY			1,267.47	
	HAUN COMPANIES			49.50	
	KOVATCH FORD, INC.			293.32	
	POWELL'S SALES & SERVICE			426.95	7,392.03
		12			

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL.	ENDING BAL.
0108000085 4401 TIRES	109,500.00	49,067.53	
ENCUMBERED: PREVIOUS PERIOD		(203.35)	
ENCUMBERED: CURRENT PERIOD		4,602.69	
KOST TIRE & AUTO SERVICE		10,873.82	
			33,994.57
0108000085 4420 TRAVEL AND LODGING	500.00	500.00	500.00
0108000085 4550 CAPITAL EXPENDITURES	70,000.00	9,928.16	
ENCUMBERED: PREVIOUS PERIOD		(1,320.64)	
FASTENAL COMPANY		1,320.64	
			9,928.16
0108000085 4901 MAINTENANCE (PREVENTATIVE)	7,500.00	2,100.93	2,100.93
PARKS & RECREATION DEPARTMENT			
0110000000 4280 MISC SERVICES - NON CLASSIFIED	5,000.00	5.63	5.63
0110000000 4290 STATIONERY / OFFICE SUPPLIES	500.00	344.26	344.26
0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	15,000.00	0.00	0.00
0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES	20,000.00	15,076.57	
COMMONWEALTH OF PENNSYLVANIA		35.00	
MAIN POOL & CHEMICAL CO.		624.00	
PDQ PRINT CENTER		196.20	
			14,221.37
0110000000 4360 SMALL TOOLS / SHOP SUPPLIES	500.00	14.81	14.81
0110000000 4370 PARKS & RECREATION SUPPLIES	11,000.00	406.58	
BUDGET TRANSFER TO:0110000000 4550		(28,000.00)	
BRENNAN, LOUISE		26.94	
GLECO PAINTS, INC		90.45	
LAMEO & ASSOCIATES		95.00	
LEE ELECTRIC SUPPLY CO., INC.		25.71	
PROPET DISTRIBUTORS, INC.		247.50	
REEVE'S RENT-A-JOHN, INC.		163.00	
S & S TOOLS & SUPPLIES		210.13	
TIM WAGNER'S SPORTS CORNER		545.00	
URBAN ELECTRICAL CONTRACTORS, INC.		2,650.16	
			24,352.69

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL.	ENDING BAL.
011000000 4420 TRAVEL AND LODGING	750.00	(0.00)	(0.00)
011000000 4530 PERFORMING ARTS	20,000.00	4,625.00	4,625.00
011000000 4540 SPRING / SUMMER PROGRAMS	3,000.00	1,171.00	1,171.00
011000000 4550 CAPITAL EXPENDITURES	875,000.00	264,205.47	
BUDGET TRANSFER TO: 011000000 4370		28,000.00	
MALCO LANDSCAPE, INC.		47,800.00	
			188,405.47
NON-DEPARTMENTAL EXPENDITURES			
0140110030 4299 ZONING BOARD	25,000.00	2,459.60	1,462.00
PLEVYAK, MARY M.			997.60
0140110060 4299 EVERHART MUSEUM	29,000.00	0.02	0.02
0140110075 4299 SCRANTON PLAN	150,000.00	0.00	0.00
0140110080 4299 SCRANTON TOMORROW	225,000.00	0.00	0.00
0140110110 4299 SHADE TREE COMMISSION	200,000.00	(41.98)	(41.98)
0140110120 4299 ST. CATS AND DOGS	10,000.00	2,020.00	2,020.00
0140110130 4299 MAYOR'S 504 TASK FORCE	1,000.00	1,000.00	1,000.00
0140110140 4299 CIVIL SERVICE COMMISSION	25,000.00	1,735.50	1,735.50
0140110150 4299 HUMAN RELATIONS COMMISSION	1,000.00	1,000.00	1,000.00
0140110155 4299 LHVA TRAIL MAINTENANCE	24,000.00	13,500.00	13,500.00
0140115230 4299 TAN SERIES	12,750,000.00	405,884.09	405,884.09

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL.	ENDING BAL.
0140115240 4299 TAN SERIES INTEREST	465,375.00	465,375.00	465,375.00
0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING	525,000.00	100,000.00	100,000.00
0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS BANK OF AMERICA	144,997.96	36,249.49	36,249.49
0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN	100,000.00	0.00	0.00
0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA	883,725.00	734,362.50	734,362.50
0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS	218,147.96	0.00	0.00
0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE	49,849.00	0.00	0.00
0140115331 4299 OPER TSF TO DBT SVC - 2019 GO BONDS BLDG	1,000.00	1,000.00	1,000.00
0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING	3,231,000.00	0.00	0.00
0140115333 4299 OPER TSF TO DBT SVC - 2018 TAXABLE SERIES	1,208,252.22	695,664.43	695,664.43
0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER	25,851.02	0.00	0.00
0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM	219,557.60	0.00	0.00
0140115337 4299 OPER TSF TO DBT SVC - ESCO LEASE BUILDING	100,000.00	9,812.13	9,812.13
0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A	3,614,000.00	2,892,000.00	2,892,000.00

DEPARTMENT / ACCOUNT	2019 BUDGET	NOVEMBER, 2019	
		BEGINNING BAL.	ENDING BAL.
0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES	1,875,250.00	1,060,125.00	1,060,125.00
0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS	53,925.94	0.00	0.00
0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN	244,811.66	0.00	0.00
0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING	421,476.00	0.00	0.00
0140115343 4299 2018 ARIEL PLATFORM TRUCK LEASE	102,156.57	0.00	0.00
0140113090 4299 CONTINGENCY	596,904.82	596,904.82	596,904.82
0140113100 4299 OECD CONTINGENCY MONEY NOT REC FROM OECD (Prior Periods)	150,000.00	(0.00)	11,303.54 (11,303.54)
0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG.	375,000.00	126,283.58	126,283.58
0140116270 4299 COURT AWARDS	725,000.00	367,160.75	367,160.75
0140117020 4299 VETERAN'S ORGANIZATION	50,000.00	0.00	0.00
0140117040 4299 OPEB TRUST FUND	100,000.00	100,000.00	100,000.00
0140117060 4299 TRIPP PARK COMMUNITY CENTER	1,000.00	0.00	0.00
0140117080 4299 TARGETED EXPENSES - REVENUE PASS THROUGH ACCOUNT	275,000.00	275,000.00	275,000.00
0140117100 4299 GRANT MATCH	860,495.00	366,404.54	366,404.54



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

RECEIVED
DEC 17 2019

DATE: December 17, 2019
TO: Wayne Beck, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

OFFICE OF CITY
COUNCIL/CITY CLERK

Enclosed kindly find the following check received from Polish National Church, which is payment in lieu of taxes for the City of Scranton:

Polish National Church	Ck. # 60475	\$1,250.00
-------------------------------	--------------------	-------------------

This check is to be deposited into Account #01.359.35900

cc: Mayor Wayne Evans
Mary Lynn Carey, City Controller
Scranton City Council ✓
File

RECEIVED

DEC 17 2019

City of Scranton
December 31, 2019 Audit
January/February 2020 Audit Workpaper List

OFFICE OF CITY
COUNCIL/CITY CLERK

The following workpapers can be provided by City employees with a few months of year end:

Governmental Activities

1. Fixed Assets
 - a. Review all expenditure accounts and capitalize expenses meeting threshold.
 - b. Review OECD accounts for additions
 - c. Review fixed assets report for assets that were disposed of in prior years and never removed from the listing
 - d. Provide fixed asset detail with all assets including fully depreciated, with depreciation expense shown on report
 - e. Provide depreciation expense broken out by function and type
 - f. Provide listing of fixed asset additions and disposals
2. Long-Term Liabilities
 - a. Provide listing of principal and interest payments by account for the general fund and debt service fund
 - b. Copies of all new notes and leases, including the TAN
 - c. Prepare calculation of accrued interest
 - d. Prepare calculation of compensated absences
3. Pension and OPEB
 - a. Copies of census data given to actuaries

Fund Statements

Since there is limited activity in the following funds, they should be easily reconciled with 2 months after year end:

1. Liquid Fuels trial balance. Be sure fund balance = \$657,107
2. Debt Service trial balance. Be sure fund balance = \$140,905
3. Pension fund trial balance. Be sure fund balance = \$92,785,578

Other Information

1. General Fund – 2019 budget, final and original

The following can be provided when received:

1. Copy of Police, Firemen, and Non-Uniform pension plan actuarial report
2. Copy of Police, Firemen, and Non-Uniform OPEB plan actuarial report
3. Copy of Scranton Redevelopment Authority audit report

City of Scranton
December 31, 2019 Audit
Audit Workpaper List

Fund Statements

1. General Fund trial balance. Be sure fund balance = \$33,661,062 and provide the following workpapers:
 - a. AR workbook
 - b. Reconciliation of due to/due from accounts
 - c. Reconciliation of interfund transfers
 - d. AP Summary
 - e. Payroll accrual
2. OECD trial balance. Be sure fund balance = \$545,866 and provide the following workpapers:
 - a. Accounts receivable
 - b. Loan portfolio summary
 - c. Profit and Loss by class workpaper
3. Special Cities trial balance. Be sure fund balance = \$3,256,599
 - a. Special Cities workbook
4. Internal Service fund trial balance. Be sure fund balance = \$4,241,138 and provide the following workpapers:
 - a. Accrued interest receivable/accounts payable
 - b. Accrued insurance claims

Federal Awards

1. Schedule of expenditures of Federal awards with supporting workpapers

Timeline per City Council approved audit proposal.

Third Week of May	Planning and preliminary filed work
June/July	Audit fieldwork
August	Wrap up of audit fieldwork and report drafting
Middle of September	Exit meeting and delivery of draft financial statements and proposed audit adjustments
End of September	Delivery of final financial statements

- May 6, 2019 Audit contract signed by City Council
- May 14, 2019 Kohanski & Company contacted Rebecca McMullen to begin planning the audit.
- Received December 31, 2017 trial balances from Rebecca McMullen in preparation for the December 31, 2018 audit.
- May 20, 2019 Kohanski & Company staff on site at City Hall to start the audit. Preliminary meeting and planning discussion with Rebecca.
- * No financial information available
 - * Told by Rebecca that Rainey & Rainey had not started year end work.
- June 10, 2019 Received Pension Fund trial balance from Rainey & Rainey. Contained obvious errors. Returned for corrections.
- June 13, 2019 Received communication from Rebecca McMullen to Kohanski & Company and Rainey & Rainey of the City's September 27, 2019 DAC and EMMA filing deadline.
- June 14, 2019 Kelley Lindsay responded to Rebecca's email indicating that we would meet the deadline as long as we had trial balances by **Monday, July 15th.**
- * No information received by that date
- June 19, 2019 Kelley Lindsay traveled to SB & Company to review prior year workpapers.
- June 21, 2019 Received Liquid Fuels Trial balance
- * No issues

July 8, 2019	On site at City Hall working on Audit. Internal control understanding and walkthroughs performed.
July 9, 2019	On site at City Hall working on Audit. Internal control understanding and walkthroughs performed. * Audited Liquid Fuels fund Received corrected Pension Fund trial balance.
July 10, 2019	Financial information needed to audit the General Fund, Special Cities, OECD, capital assets and compensated absences is not available. Kohanski & Company leaves City.
August 19, 2019	Sent email to Rebecca McMullen looking for General Fund, Special Cities and OECD audit information. Rainey & Rainey responded indicating we would have special cities information within a few days. * Information received September 13
August 22, 2019	Received Scranton Redevelopment Authority audit (component unit audited by other auditors) from Rebecca McMullen.
September 5, 2019	Kohanski & Company received access to Dropbox with Rainey & Rainey's Workpapers
September 13, 2019	Kohanski & Company received all trial balances except OECD. * It was noted the fund balance did not roll forward on the General Fund, Special Cities, and Debt Service → <i>Rainey & Rainey</i> * Special Cities and Debt Service funds subsequently restated * Significant adjustments proposed to General fund
Week of 9/30/2019	Kohanski & Company returned to the City to resume the audit. Was on-site Sept 30, Oct 1, and Oct 2.
Week of 10/7/2019	Kohanski & Company was on-site Oct 7, Oct 9, and Oct 11.
October 14, 2019	Tom Rainey emailed KCO with an updated trial balance for the Special Cities. * Fund balance did not roll forward and correcting adjustments proposed by Kohanski & Company.
Week of 10/15/2019	Kohanski & Company was on-site October 15. Audit work continued at Kohanski & Company office.
October 25, 2019	Received December 31, 2018 OECD trial balance and workpapers from Rainey & Rainey.

* The trial balance contained obvious errors and was returned for corrections

October 30, 2019	Kohanski & Company was at OECD office and performed preliminary work on internal controls. Kohanski & Company discussed with Disha why loan receivables, accounts receivables, and deferred revenue appear to be incorrect based on operations of the office.
October 30, 2019	Kohanski & Company contacted Rainey & Rainey about the errors noted on October 30, 2019. Stated they would be in contact with Disha.
October 31, 2019	<p>Kohanski & Company received the Schedule of Expenditures of Federal Awards(SEFA) from Rainey & Rainey.</p> <p>* One month after due date for filing with the Federal Audit Clearing House *</p>
November 1, 2019	<p>Kohanski & Company contacted Rainey & Rainey regarding the amounts on the SEFA related to OECD expenditures. Kohanski & Company also inquired why one program was excluded from the SEFA.</p> <p>[* As of 12/16/19, Kohanski & Company has not received a response.]</p>
November 7, 2019	Kohanski & Company contacted Disha regarding a corrected trial balance for OECD. She stated she has not heard from Tom Rainey since he was there a week prior working on the trial balance.
November 11, 2019	Kohanski & Company received corrected fixed asset detail however City has no support for the amount reported as land or construction in process. Kohanski & Company also noted that City cannot generate a report with dates assets were placed in service.
November 12, 2019	Kohanski & Company received the 2018 calculation for Compensated Absences from Rebecca McMullen
November 18, 2019	<p>Received revised OECD trial balance from Rainey & Rainey.</p> <p>* Additional errors noted</p>
November 22, 2019	Letter received from council woman Mary Walsh Dempsey.
November 27, 2019	Draft financial statement delivered to City for preliminary review with a list of open items.
December 3, 2019	Kohanski & Company at OECD to complete audit.
December 16, 2019	Kohanski & Company meeting with City Council to discuss audit status

CITY OF SCRANTON FIREFIGHTERS PENSION COMMISSION

Minutes

RECEIVED
DEC 18 2019

November 20, 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

The Scranton Firefighters Pension Commission was called to order at 08:30 hrs. The following members were in attendance:

Chairman Gary DeStefano
Secretary Brian Scott
Active Rep. Jim Sable
Retired Rep. Bernard Garvey
Retired Rep. Terry Osborne
Attorney Larry Durkin
Controller Mary Lynn Carey

Motion to accept October 2019 minutes by Garvey, second by Sable. Motion carried.

Correspondence:

Anderson to Scott in reference to Andy Polansky and Tom Pattison pension contributions.

Bills:

Motion to pay bill for Durkin and MacDonald LCC \$479.00 by Garvey, second by Sable. Motion carried.

Old Business:

James Walsh employee status- Durkin spoke to Jessica Estra and she stated she is not fully informed of his employee status. Durkin spoke to Tom Nealon who handles workers comp for city and he also was not fully informed as his employee status. Durkin stated all parties are not up to speed on James Walsh employee status. Garvey asked what Estra's position was, Durkin stated that he is an employee. Sable stated he is still an employee and there is no appeal to a Heart & Lung Panel decision. Sable not sure if panel stated if he is permanently disabled. Sable stated he informed Walsh that his pension will be calculated by his last paycheck from the city. Garvey asked if someone can decide not to make pension contributions, Durkin stated no. Durkin opinion is that his pension will be based on his last city paycheck. Durkin stated we are not setting a precedence.

Date of Hire for Bob Bolus Jr. and if he has to backpay pension contributions. Osborne stated that there was an audit that stated it should be their date of hire so he should have to pay missed pension contributions. Recent laid off employees had their retirement date pushed forward 8 months. DeStefano stated that laid off time cannot count as time in the department. Durkin stated that there is no time to buy back. The board did not ask laid off firefighters if they wanted their pension contributions, they had to request them. A pension can be frozen if requested, as done with the Fire Chief. Garvey asked if he got voted into pension fund, Scott stated he did on 1-17-18 but has not paid pension contributions. Durkin stated he is still looking into it and the question is what is a firefighters date of hire when a cadet is at HACC fire academy, Sable stated they are sworn into union after they complete HACC. Garvey asked what is his seniority date, Sable stated that it is his date of hire. Issue tabled until Durkin can get more information.

New Business:

Passing of active firefighter Elliot Clay. Durkin stated his estate can request his pension contributions.

Motion to conduct 2020 fire pension meetings on the 3rd Wednesday of the month at 8:30 am by Osborne, second by Garvey. Motion carried

Application for Membership:

Motion to accept Joseph Williams into fire pension fund by Sable, Second by Garvey. Motion carried

Motion to accept David Kobierecki into fire pension fund by Garvey, Second by Osborne. Motion carried. On the question, Osborne asked if we are using their HACC graduation date, Sable stated that the union swears new hires in after HACC.

Osborne asked what would happen if a cadet got a career ending injury, Durkin stated he did not know. Mary Alice McHugh was injured at HACC in 2002 and got workers comp. and not a pension.

Application for Pension:

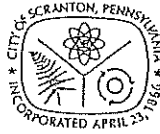
Motion to grant David Costsa a non-work-related disability pension by Garvey, second by Sable. Motion carried

Audience: None

Motion to Adjourn:

Motion to adjourn by Sable, second by Scott. Motion Carried.

City of Scranton
Pennsylvania



Municipal Pension Fund

RECEIVED

DEC 18 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

MINUTES

NON-UNIFORM MUNICIPAL PENSION BOARD

NOVEMBER 20, 2019

The City of Scranton's Non-Uniform Municipal Pension Board held their monthly meeting on Wednesday, November 20, 2019 at 9:30 A.M. in City Council Chambers.

In attendance were:

John Hazzouri, President

Maggie Perry, Vice-President

Mary Lynn Carey, City Controller

Rebecca McMullen, Proxy for Mayor

Lori Reed, Proxy for City Council President

Larry Durkin, Esquire, Attorney for Board

President Hazzouri asked for a motion to accept the minutes of last month's meeting held on Wednesday, October 16, 2019.

Mrs. Perry made a motion to accept the minutes from the October 16th meeting.

Mrs. Reed seconded the motion.

President Hazzouri: All in favor? (All were in favor) The ayes have it.

President Hazzouri asked for a motion to accept the minutes of the special meeting held on Friday, November 15, 2019.

Mrs. Perry made a motion to accept the minutes from the November 15th special meeting.

Mrs. Reed seconded the motion.

President Hazzouri: All in favor? (All were in favor) The ayes have it.

President Hazzouri read the following agenda items:

1. An invoice was presented for payment from Beyer-Barber in the amount of \$350.00 for the preparation of pension benefit calculations for Single Tax Office retirees Julie D'Amico and Concetta Kudrich. **Mrs. Reed** made a motion to pay the invoice to Beyer-Barber. **Mrs. Perry** seconded the motion. All were in favor.
2. An invoice was presented for payment from Durkin MacDonald, LLC in the amount of \$ 2,030.00 for services rendered from October 15, 2019 through November 18, 2019. **Mrs. Perry** made the motion to pay the Durkin MacDonald invoice and **Mrs. Reed** seconded the motion. All were in favor.
3. A correction of the monthly pension benefit for Attorney John Brazil, City Controller solicitor, was presented for the record. Attorney Brazil is not entitled to a \$700.00 per month benefit as was previously stated since he was not hired prior to July 1, 1987. His correct monthly pension benefit is \$650.00 per month. **Mrs. Perry** made the motion to correct the record for Attorney Brazil's monthly pension benefit and **Mrs. Reed** seconded the motion. All were in favor.
4. An invoice was presented for payment from the Scranton Times-Tribune in the amount of \$69.15. This represents the cost of advertising the special meeting which was held on Friday, November 15th. **Mrs. Perry** made the motion to pay the Scranton Times-Tribune invoice and **Mrs. Reed** seconded the motion. All were in favor.

Attorney Durkin stated that at last month's meeting the board voted on the application for Michele Phillips for a disability pension. At that meeting, there were three board members present and the vote at that meeting was one in favor, one opposed, and one abstention. As a result of that vote, the motion failed because there wasn't a majority of the quorum to advance it. He spoke with attorney Mastri and several members of the board and his recommendation to the board is to consider the application again at this meeting since there is a fuller compliment of board members at this meeting. He anticipates that if the decision is "no" or a tie, it will be appealed. His recommendation is to avoid a tie vote on appeal because it doesn't provide any clarity on the position of the board. He also spoke with attorneys Minora and Eskra about it. Last week, he advised attorney Mastri in writing that the board would likely have this on its agenda for this meeting. Yesterday, attorney Mastri faxed attorney Durkin a letter which stated "Attorney Durkin, This is in follow up to your letter of November 15, 2019. I have consulted with Ms. Phillips and we have decided to let the Board's tied decision of October 16, 2019 stand. I respectfully request that the board enter the appropriate Order to allow us to appeal the matter to the Court of Common Pleas. Accordingly, you may remove the matter from the Board's agenda for today." Attorney Durkin received that fax yesterday and he has not written back to attorney Mastri. His recommendation is to proceed if someone would like to make a motion on it; he believes they have the authority to do it. We have yet to provide them the board's findings of facts and conclusions regarding the October vote, so the time frame for the appeal has not started yet. After today's vote, we need to provide that information. Notwithstanding attorney Mastri's letter, attorney Durkin still feels that it is within the board's discretion to consider it for today. The question before the board at the last meeting was, whether to approve Ms. Phillips's application for a disability pension. The tie vote resulted in a denial of that motion. If the board wants to reconsider it, it would be whether to approve her application for a disability pension. Basically, the board would be reconsidering the October vote.

President Hazzouri made a motion to reconsider the October vote.

Attorney Durkin stated that the board would be making a motion to revote on whether to approve her application for a disability pension.

Mrs. Perry seconded the motion.

President Hazzouri: On the question?

Mrs. Reed had a question about the vote. She did not know whether or not a tie vote had been encountered before.

Attorney Durkin stated that he did not recall a tie vote at this board but he thinks there have been tie votes at other pension boards and you have the option of redoing the vote.

Mrs. Reed was thinking that when Council has a tie vote, the motion dies unless it is changed; it cannot be brought back (for another vote).

Attorney Durkin stated that his opinion is that it can be brought up for reconsideration. The board, under Roberts Rules, has the option of reconsidering it, particularly in this circumstance, where all the members who voted against it are present. John voted no and Maggie voted yes. There is proper notice. John, in fact, made the motion, so under Roberts Rules; you can do a motion to reconsider it. If the board wanted to talk about the substance of her application, on the medicine, that is a personnel issue. He recommended that the board do that in an executive session. Any vote has to be public. If the board wanted to discuss the merits of whether or not she is disabled, he recommended doing that in executive session and not in public. Since there is already a motion on the floor, in the question, if you want to discuss the merits of the application itself, whether she is disabled or not, that should be done in executive session.

Mrs. Reed made a motion to go in to Executive Session to further discuss the merit of the application. **Mrs. Perry** seconded the motion. All were in favor.

Executive Session began at 9:45 a.m. and ended at 9:50 a.m.

Attorney Durkin explained that the board is now voting on the application itself. A "yes" vote would be to approve it. A "no" vote would be to not approve it.

President Hazzouri then asked each board member for their vote.

All board members in attendance voted "no."

Attorney Durkin stated that the board now has to send the Board's findings of facts and conclusions of law to Ms. Phillips, which is something he will prepare. He is recommending that the board authorize John (Hazzouri) to sign the findings of facts

and conclusions of law that we prepare and that we mail them to Ms. Phillips and that will trigger her appeal period.

Mrs. Reed made the motion to authorize John Hazzouri to sign the findings of facts and conclusions of law.

Mrs. Perry seconded the motion. All were in favor.

President Hazzouri opened up the meeting to the floor.

Terry Morgan-Besecker from the Scranton Times-Tribune asked for the vote count and the reason why the application was denied. She also wanted to know what department she works in, her age and if this was a work related disability.

Attorney Durkin stated that the vote was five to zero; the board had obtained an independent medical exam of the applicant, Ms. Phillips, and the exam said that she was not disabled. She worked at the library but is no longer employed there. She is 49 years of age. It is not a work related disability.

Mrs. Morgan-Besecker also wanted to know about John Brazil's pension which was approved last month. Is he considered an employee or an independent contractor?

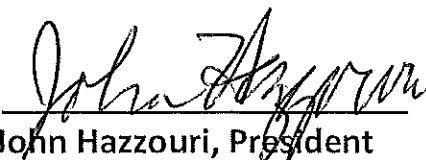
President Hazzouri stated that John Brazil is an employee. He is the solicitor for the Controller's office. **Mrs. Carey** stated that his job is in the budget.

President Hazzouri asked for a motion to adjourn the meeting.

Mrs. Reed made a motion to adjourn the meeting.

Mrs. Perry seconded the motion. All were in favor.

Meeting adjourned at 9:55 A.M.

Minutes approved by:  Date: 12-18-19
John Hazzouri, President

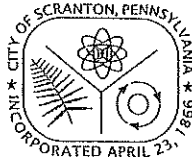
Respectfully submitted:  Date: 12-18-19
Kathy Carrera, Recording Secretary

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone (570) 348-4113 • Fax (570) 348-4207

Lori Reed
City Clerk

Amil Minora, Esq.
Counsel



PROXY

Pat Rogan, President
Timothy Perry, Vice President
William Gaughan
Wayne Evans
Kyle Donahue

I, Patrick Rogan, hereby revoke any previous proxies and appoint Lori Reed as my proxy to attend the meeting of:

Non-uniform pension board

On:

Nov. 20, 2019

And any continuation or adjournment thereof and to represent, vote and otherwise act for me in the same manner and with the same effect as if I were personally present.

This proxy and the authority represented herein is valid only on the above date and shall not survive said date.

Dated: 11/20/2019

Signed:

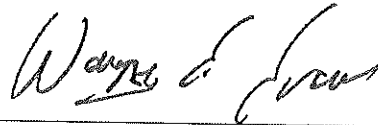
Witness:

Pat Rogan
Gamie Marciano

PROXY

I, Wayne E. Evans, hereby revoke any previous proxies and appoint Rebecca McMullen, Assistant Human Resource Director, as my proxy to attend the meeting of the ~~Composite~~ ^{NON-UNIFORM} Pension Board and any continuation or adjournment thereof, and to represent, vote and otherwise act for me in the same manner and with the same effect as if I were personally present.

DATE: 11/20/2019



Mayor Wayne E. Evans
City of Scranton



Witness

**SCRANTON POLICE PENSION
COMMISSION MEETING**

**SCRANTON CITY COUNCIL CHAMBERS
NOVEMBER 20, 2019**

BOARD MEMBERS

1. THOMAS TOLAN- PRESENT
2. JUSTIN BUTLER- PRESENT
3. NANCY KRAKE- PRESENT
4. MARY LYNN CAREY-PRESENT
5. PAUL HELRING- PRESENT
6. MICHAEL CAMMEROTA- PRESENT

RECEIVED

DEC 18 2019

**OFFICE OF CITY
COUNCIL/CITY CLERK**

MINUTES FROM WEDNESDAY OCTOBER 16, 2019 MEETING OF THE SCRANTON POLICE PENSION COMMISSION MEETING, WERE REVIEWED. MOTION MADE BY CAMMEROTA TO APPROVE THE MINUTES AND SECONDED BY BUTLER. MOTION PASSED

BILLS:

A BILL FROM DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR ONE MONTH. OCTOBER 15, 2019 THRU NOVEMBER 18, 2019 TO THE AMOUNT OF \$522.00

A MOTION MADE BY BUTLER TO PAY DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR 522.00 FROM OCTOBER 15, 2019 THRU NOVEMBER 18, 2019. SECONDED BY CAMMEROTA, ALL IN FAVOR MOTION PASSED.

COMMUNICATION:

A MOTION WAS MADE BY TOALN T O GRANT THE COST OF LIVING RAISE TO RETIREE'S ON PENSION. SECONDED BY CAMMEROTA. MOTION PASSED. A MOTION WAS MADE BY HELRING TO HAVE OUR MEETINGS ON THIRD WEDNESDAY OF THE MONTH OR THE SAME AS THE COMPOSITE BOARD MEETINGS. SECONDED BY KRAKE MOTION PASSED.

A MOTION TO ADJOURN WAS MADE BY BUTLER AND SECONDED BY CAMMEROTA. MEETING ADJOURNED AT 1014HRS.

RECEIVED

DEC 18 2019

COMPOSITE PENSION BOARD MINUTES

November 20, 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

The regular meeting of the Composite Pension Board was held on Wednesday, November 20th at 11:00AM in City Council Chambers.

The following were in attendance:

DAVID MITCHEL – Pres - Police Employee Representative
JOHN HAZZOURI – Vice Pres – Municipal Board Representative
ROBERT SENCHAK – Sect. - Fire Employee Representative
PAUL HELRING – Police Board Representative
MAGGIE PERRY – Municipal Employee Representative
GARY DESTEFANO – Fire Board Representative
LORI REED – (Proxy) City Council
MARY LYNN CAREY - City Controller
LARRY DURKIN – Durkin MacDonald (Legal Counsel)
MARC AMMATURO – PFM Group (Trustee)
JAMES KENNEDY – Thomas Anderson & Assoc. (Administrator)

David Mitchell... Called the meeting to order.

Dave asked for a Motion for the Minutes of the October 16th meeting. **Motion to accept made by John Hazzouri, seconded by Lori Reed, all were in favor.**

Bills:

The first bill is for Durkin and MacDonald in the amount of \$420.50 for the period of legal services of 10/15 to 11/18/2019. **Motion made by John Hazzouri, seconded by Maggie Perry, all were in favor.**

The next bill is in the amount of \$19,875.00 for consulting services for 10/1 – 12/31/2019 for Thomas Anderson & Associates as per the contract, **Motion made by John Hazzouri, seconded by Gary DeStefano, all were in favor.**

Next is for PFM Asset Management for a period of 9/1 – 9/30/2019 in the amount of \$14,213.95, **Motion to pay made by John Hazzouri, seconded by Maggie Perry, all were in favor.**

Correspondence:

The only correspondence that we received this month was from PFM they will be going over that during their presentation.

Gary DeStefano... We need to vote on the time for next year's meetings. They need to be advertised. Dave asked if anybody had any input on that. Kathy advised him that she sends out letters to all the Boards. Dave said the last two years we've been doing the third Wednesday of the month, we moved it from the forth. When we did it on the forth there was a lot of issues with the holidays in November and December. We'd have a long period in January without a meeting. He thinks the last two years the third Wednesday has been going well. He asked if anyone on the Board has a problem with that, no response. **Gary DeStefano said he would make that in the form of a Motion that we keep it status quo at 11:00AM on the third Wednesday of the month for 2020, John Hazzouri seconded the Motion, nobody on the question, all were in favor.**

Jim Kennedy... The only thing he wanted to advise the Board that Dave Bulzoni and Rebecca were very aware of the remaining MMO balance for 2019. This is after we deposited the State Aid which you all know in the different plans right after we received it. So the police we have remaining \$2,100,736.63 and fire \$4,242,539.59 and Non Uniform was paid 100% of the State Aid. So the total balance remaining is \$6,343,276.22 that's due well before 12/31/2019 for our 2019 MMO balances.

Robert Senchack... With this additional money going in most likely it will put us up over \$100 million (he spoke to low and I could not make out what his question was) Dave's response was he would have to go back and check, he said he knows it was based off of a certain amount. A \$100 million may have been that threshold for the next and it would reflect in our future invoices if we stay about \$100 million but that was in the original contract. Bob said it looks like we are going to exceed that threshold. John said he got an email yesterday afternoon from PFM, we hit \$100 million as of November 15th after the payment on Friday after 4:00PM the closing of the markets which is a big honor to this Board. We haven't been over \$100 million in 20 years or so. Gary said not in his tenure. John also wanted to say it was an honor working with Roseann November over the years on the Composite Board. She was a big asset for the last six or seven years that he's been on this Board.

Marc Ammaturo... He was honored to be here for when we hit the \$100 million mark, he'll take the credit for that. Dave asked if he was going to take credit for the fee reduction. Marc thanked the Board for their confidence in PFM. He distributed the reports to the Board and made his presentation. He reviewed the markets Page 1.2, the markets continue to appreciate.

If you look at the first column MTD you're going to see positive numbers across the board. If you look at the Russell 300 it's a good proxy for the overall domestic stock market, it was up 2.15% for the month of October, that brings the YTD to 22.68%. One thing he wanted to point out Russell 2000 it's small cap stocks, they are doing well just not as well as the overall market. So the Russell 2000 for the YTD is up 17%. Very solid absolute number, we do have a slight overweight to small cap stocks in your plan. They haven't kept up with the market it's something we believe in and we're staying committed to that allocation, again strong absolute number of 17% just not as strong as the overall market.

On the international side similar story a very, very strong month. MSCI that's all country growth index outside the United States, that's every single stock market outside the United States, up 3.5% for just the month, that brought the YTD up to 15.45%, so regardless of where you invested across the rows in 2019 your stock markets have appreciated significantly even more so here in our backyard.

On the fixed income side slight positive returns for the month of October, the overall bond market Barclays U.S. Agg. up 0.3% YTD 8.85% it's been a very, very strong year for the bond market. We did make two trades over the past three or four month. They were both of the same vein of ever so slowly decreasing your bond exposure and ever so slowly increasing your equity exposure. The main reason why is because we do not expect these types of bond returns going forward. Equity market as he has said have been very, very cooperative. We think that is going to continue over the next 12 to 18 months. We do not see any sort of contraction in the U.S. economy coming. The latest reading for the 3rd Quarter was +1.9% growth for the U.S. economy. We see that appreciation continue in the U.S. and international stock markets. Another reason why we see the continuation is the Fed has being very accommodating which means the reducing rates. The Fed reduced rates three times.

He reviewed the plans asset allocation and performance, the numbers he is working with is to October 31st. It's \$99,334,202. The return for the month of October was 1.45%, the return for the year was 13.8% our three year number is up to 8.5%. The numbers are in the right direction. He reviewed the domestic equity, international equity and fixed income. The overall review for the year is positive almost 14%, for the year a 13.8% putting your three year at 8.5%. He reviewed the account reconciliation, one year ago it was \$66,479,919 net flow \$22,625,792 return on investment \$10,228,49 a value as of October 31st \$99,334,202.

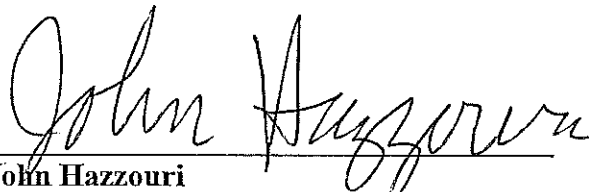
John Hazzouri... Said the account was at \$100,256,000 as of November 15th and we have the \$6.3 million coming in before the year end.


Terri Morgan... Asked about the MMO and the State Aid, Dave said we anticipate to be at about \$105 million in and around that area. Jim said they usually put it in in the middle of December.

Dave asked if anyone had anything for the Board at this time... no response. He entertained a Motion to adjourn. Motion to adjourn made by John Hazzouri, seconded by Gary DeStefano, all were in favor.

December 18th is our next Meeting

Minutes approved December 18, 2019:


John Hazzouri
Vice President


Kathleen McGinn
Recording Secretary

City of Scranton
Pennsylvania



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DEC 18 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Non-Uniform Municipal Pension Fund

NON-UNIFORM MUNICIPAL PENSION

AGENDA

DECEMBER 18, 2019

1. RECEIVED A PENSION APPLICATION FROM EUGENE HICKEY, ESQUIRE, FORMER OECD SOLICITOR. ATTORNEY HICKEY HAS CONTRIBUTED 28 YEARS TO THE PENSION FUND AND IS ELIGIBLE TO PURCHASE A 31-YEAR PENSION AT \$650.00 PER MONTH. HE HAS SUBMITTED CHECK # 150 DATED DECEMBER 4, 2019 IN THE AMOUNT OF \$748.00 IN ORDER TO PURCHASE AN ADDITIONAL 34 MONTHS AT \$22.00 PER MONTH. ATTORNEY HICKEY WILL BE 55 YEARS OF AGE ON JANUARY 4, 2020.
2. RECEIVED AN INVOICE DATED DECEMBER 13, 2019 FROM SARGENT'S COURT REPORTING SERVICE, INC. IN THE AMOUNT OF \$216.65 FOR A CERTIFIED TRANSCRIPT OF MICHELE PHILLIPS.
3. RECEIVED AN INVOICE FROM DURKIN MACDONALD, LLC IN THE AMOUNT OF \$ 1,073.00 WHICH REPRESENTS SERVICES RENDERED FROM NOVEMBER 19, 2019 THROUGH DECEMBER 16, 2019.

The Sewer Authority of the City of Scranton, Pennsylvania

Board of Directors Meeting

October 17, 2019 Meeting Minutes

RECEIVED

DEC 18 2019

OFFICE OF CITY
COUNCIL/CITY CLERK

Mr. Michael Parker, Chairman, called the October 17, 2019 monthly Meeting of the Board of Directors of The Sewer Authority of the City of Scranton, Pennsylvania to order at approximately 5:30 P.M. The meeting was held in the Governor's Room of the Municipal Building of the City of Scranton.

Pledge of Allegiance

Roll Call:

Roll Call was taken; Mr. Michael Parker, Mr. Michael Dempsey, Mr. Kevin Whelan and Ms. Keleena McNichols were in attendance.

Atty. Shrive declared a quorum present.

Acceptance of Previous Minutes:

The Minutes of the SSA Board Meeting of August 15, 2019 were presented and approved;

Approved 3-0-1

Abstention: Mr. Dempsey

Report of the SSA Solicitor:

Atty. Jason Shrive gave the Solicitor's Report:

- The SSA is working on the wind down/transition, parameters of Purchase Agreement, rate payer & customer concerns, transition between Pennsylvania American Water & Scranton Sewer Authority, paying outstanding expenses, easement resolutions and dealing with litigation and day to day matters.
- Announced that Executive Session was held on 10/17/19, previous to public meeting where Litigation & Personnel issues were discussed. Advised the board regarding Scranton City Council request for Atty. Shrive to appear before council on 10/28/19 to provide council with an

update regarding outstanding easements and ongoing class action litigation. The board members approved the scheduled appearance.

- Announced that the Independent Audit of F.Y.E. 3-31-18 was complete and that Ms. Kelley Lindsay, CPA, Auditor from Kohanski & Co. was in attendance to present the same.

Presentation by the Independent Auditors from Kohanski & Co. of Draft Audit of F.Y.E. 3-31-18; presentation was done by Ms. Kelley Lindsay, CPA.

- Atty. Shrive thanked the Independent Auditors from Kohanski & Co. and the SSA Accountants from Rainey & Rainey, CPA's for their hard work and assistance on the annual audit.

Public Comment:

Public Comment was conducted and the following people addressed the Board:

Gary Duncan
Joan Hodowanitz
Marie Schumacher
Chris Kelly
Josh Horvath
Francis Kranick

Board Action on Resolutions & Motions:

- | | |
|--|---------------------|
| a. Resolution to Approve Payment of Operating Expenses; | Approved 4-0 |
| b. Resolution to Approve Payment of Class Action/Easement Bills from the Class Action Easement Escrow Account; | Approved 4-0 |
| c. Resolution to Approve and Ratify Actions of the Office Administrator and Solicitor; | Approved 4-0 |
| d. Motion to Adopt the Audit Report of Kohanski and Company, P.C. of F.Y.E. 3-31-18; | Approved 4-0 |

Other Business:

No new business was addressed.

Adjournment: Meeting was adjourned at approximately 6:05 P.M.



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

RECEIVED

JAN 2 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

DATE: January 2, 2020
TO: Wayne Beck, City Treasurer
FROM: Rebecca McMullen
RE: Check for Deposit

Enclosed kindly find the following check received from the University of Scranton Annual Contribution, which is payment in lieu of taxes for the City of Scranton:

University of Scranton	Ck. # 00673711	\$200,000.00
------------------------	----------------	--------------

This check is to be deposited into Account #01.359.35940

cc: Mayor Wayne Evans
Mary Lynn Carey, A/City Controller
Scranton City Council ✓
File

THE UNIVERSITY OF
SCRANTON
A JESUIT UNIVERSITY
Scranton, Pennsylvania 18510-4694

Accounts Payable

PNC Bank, N.A. 001
Jeannette PA
60-1627433

City of Scranton

Name in box should match payee name below.

00673711

Check Date

12/13/19

Check Amount

\$***200,000.00

PAY

Two Hundred Thousand & 00/100***
TO THE ORDER OF

City of Scranton
City Hall
340 N Washington Ave
Scranton PA 18503

Edward J. Steinmetz
AUTHORIZED SIGNATURE REQUIRED

⑈00673711⑈ ⑆043301627⑆ 1006796948⑈

The University of Scranton - Accounts Payable

INVOICE		BANNER DOC CODE	GROSS AMOUNT	DISCOUNT	ADDITIONAL CHARGES	NET AMOUNT
NUMBER	DATE					
2019 CONTRIBUTE <i>2020 Budget</i>	12/09/19	10406545	200,000.00	0.00	0.00	200,000.00
CHECK NUMBER	CHECK DATE	VENDOR ID	TOTAL GROSS	TOTAL DISCOUNT	TOTAL ADDL	CHECK AMOUNT
00673711	12/13/19	000231906	200,000.00	.00	.00	200,000.00

THE UNIVERSITY OF
SCRANTON
A JESUIT UNIVERSITY

OFFICE OF THE PRESIDENT

December 19, 2019

The Honorable Wayne Evans
Scranton City Hall
340 N. Washington Ave.
Scranton, PA 18503

2020 Budget

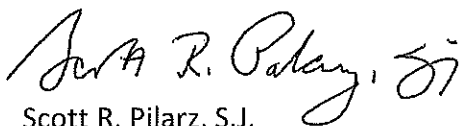
Dear Mayor Evans,

I am grateful for your service to the City of Scranton, especially at such a critical moment over these past few months. I continue to believe that the wellbeing of the City and University are intertwined and am proud that the University serves as an anchor institution in Scranton's downtown and Hill Section neighborhoods. Recognizing the important work and services of city government, the University has long provided an annual voluntary contribution.

As we have done since 2017, the University is pleased to once again target its contribution to specific priorities within the City informed by conversations with city officials and economic and community development partners. In 2019, we will once again designate the University's contribution to the City of Scranton to support particular initiatives: economic development initiatives (\$100,000) undertaken by Scranton Tomorrow on behalf of downtown Scranton; neighborhood improvement and affordable housing efforts through the Beautiful Blocks Program (\$25,000) and the Scranton Homeownership Assistance Program (\$25,000), both undertaken in collaboration with NeighborWorks Northeastern Pennsylvania; and quality of life initiatives, including support for a City walkability study (\$25,000) and a master plan for Nay Aug Park (\$25,000). Taken together, these contributions total \$200,000 for 2019.

Each year, we will revisit these priorities in consultation with city and community partners. I look forward to continued collaboration for the betterment of Scranton.

Sincerely,



Scott R. Pilarz, S.J.
President

TAX ASSESSOR'S REPORT

Hearing Date: 01/15/20

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value	After Appeal Value
10:00 AM	OHARA JAMES T JR	SPRINGBROOK	19703020034		28360	
10:10 AM	PEARCE JASON J & CHARLENE K	ROARING BROOK	1700101001183		40000	
10:20 AM	FULLER ADAM R & MARGUERITE I	MADISON TWP	20001010008		54214	
10:30 AM	PIONEER CONSTRUCTION CO INC	JEFFERSON TWP	1490205000142		46500	
10:40 AM	FELSMAN DEREK & ALEXIS	JEFFERSON TWP	1490205000143		10000	
10:50 AM	GAUGHAN TIMOTHY & TAMMY	MOOSIC	1850102001121		43500	
11:00 AM	GLENMAURA SENIOR LIVING LLC	MOOSIC	1860101001801		2164000	
11:10 AM	ROSSI ANTHONY V & KAREN	ARCHBALD	1040601000194	GREGORY PASCALE	9400	
11:20 AM	MATOS RITA ANN	ARCHBALD	09402050032		45000	
11:30 AM	SANTARELLI FRANK A&CHRISTINE	ARCHBALD	1040601000188		53600	
11:40 AM	BRENNAN JAMES	FELL	0150401000505	WALTER CASPER	23750	
11:50 AM	GAUGHAN SHERYL & PHILIP A	GREENFIELD TWP	0140302000201	WALTER CASPER	7000	
TOTAL RECORDS					12	

RECEIVED
JAN 3 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

(01/01) 01/02/2020 09:55:20 PM

Melissa Maguire 5709636385

Page 1 of 1



RECEIVED

JAN 3 2020

DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS

OFFICE OF CITY

PENNSYLVANIA

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4280 • FAX: 570-348-4281

THE ZONING HEARING BOARD OF THE CITY OF SCRANTON HEREBY GIVES NOTICE THAT IT WILL CONDUCT A PUBLIC HEARING AT CITY HALL, 340 N WASHINGTON AVE., CITY COUNCIL CHAMBERS (2nd Floor) ON WEDNESDAY, JANUARY 15, 2020 @ 6 PM, TO CONSIDER, DELIBERATE, DISCUSS AND/OR TAKE OFFICIAL ACTION ON ANY MATTER THAT MAY LAWFULLY COME BEFORE IT AND TO CONSIDER THE FOLLOWING APPLICATIONS:

A. Annual Reorganization of Zoning Hearing Board

- 1) Rashida Lovely, Seeks Variance to use property as community center on 1st floor and 3 units on upper floors at 1818 Jackson St. R-2 Zone (Continued from 12/11/19 meeting)**
- 2) Peace Lutheran Church seeks variance to acquire and demolish home at 2508 N Main Ave to provide additional parking for church located at 2506 N Main Ave. R-2 Zone**
- 3) Peter Spano seeks Variance from to construct a Major Convenience Store (5,000 sf) including 6 gasoline pumps at 1554 Sanderson Ave. (Sanderson Ave. and Green Ridge St., former site of the Green Ridge Nursing Home) R-2 zone**

ANYONE INTERESTED IN BECOMING A PARTY TO THE ABOVE LISTED CASES ARE DIRECTED TO CONTACT THE CITY ZONING OFFICER @ 570-348-4280. SHAWN WALSH, CHAIRMAN, SCRANTON ZONING BOARD. PUBLIC PARTICIPATION WELCOME.



City of Scranton

Scranton Redevelopment Authority

340 N. Washington Avenue

Scranton, PA 18503

SOLICITOR: Paul A. Kelly, Esquire

Chairman: Robert Timlin

Members of Authority: Mario Savinelli, Burt Schwartz, Gene Teserovich, Michael Cummings

RECEIVED

JAN 8 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Approved Minutes

Regular Meeting

Wednesday, December 4, 2019

12:15 P.M.

Olympus Digital Voice Recorder VN-7200, File A, Track 51

I. Roll call:

Present: Mr. Savinelli, Mr. Schwartz, Mr. Teserovich,
Mr. Cummings, Mr. Timlin

SRA Coordinator: Denise Nytch

Solicitor: Paul Kelly

Absent:

II. Reading and approval of minutes:

November 2019 minutes approved:

- Mr. Savinelli made the motion to approve the minutes.
- Mr. Schwartz seconded.

Roll Call Vote

- o Mr. Savinelli....YES
- o Mr. Schwartz....YES
- o Mr. Teserovich....YES
- o Mr. Cummings....YES
- o Mr. Timlin....YES

III. Bills and Communications:

Attorney Paul Kelly Legal Bills - \$712.50

The Scranton Times Invoice for Ad \$78.25

- Mr. Teserovich made the motion to approve payment the bills.
- Mr. Schwartz seconded.

Roll Call Vote

- o Mr. Savinelli....YES
- o Mr. Schwartz....YES
- o Mr. Teserovich....YES
- o Mr. Cummings....YES
- o Mr. Timlin....YES

IV. Report of the Secretary:

Mr. Savinelli - No report.

V. Reports of Committees:

Property Committee: No report at this time.

Audit Committee: No report at this time.

VI. Financial Statements:

Financial Statements Approved - October 2019

November 2019's statements to defer so that the SRA can review them.

-Mr. Schwartz made the motion to approve Financial Statements.

-Mr. Teserovich seconded.

Roll Call Vote

- o Mr. Savinelli....YES
- o Mr. Schwartz....YES
- o Mr. Teserovich....YES
- o Mr. Cummings....YES
- o Mr. Timlin....YES

VII. New Business/Unfinished Business:

- 500 Lackawanna Avenue – monies transferred from this project to the SRA has been completed. The last part of this business is to sign a Release – releasing any interest in the lot on the corner of South Washington Ave. and Lackawanna Ave. to 500 Lackawanna Avenue, Inc. The

Release was signed by Chairman Timlin and Mr. Savinelli to sign the release.

- Mr. Schwartz made the motion
- Mr. Savinelli seconded.

Roll Call Vote

- Mr. Savinelli....YES
 - Mr. Schwartz....YES
 - Mr. Teserovich....YES
 - Mr. Cummings....YES
 - Mr. Timlin....YES
-
- Check # 4020 from Kenmarq, LLC in the amount of \$877.19 was given to Disha for deposit.
 - Letter to Atty. Pugliese (Kenmarq, LLC) regarding leased property in the 500 block of Lackawanna Avenue between Coney Island and Community Bank. Atty. Kelly received an email from Mr. Casciano with OCED asking what can be done regarding the condition of this parking lot. The SRA has an agreement with Kenmarq, LLC and in Atty. Kelly's opinion it is the responsibility of Mr. Marque to maintain that parking lot. Atty. Kelly sent a letter to Atty. Pugliese, Mr. Marque's attorney asking him to review the parts of the lease that he attached to the letter and to advise his client to properly address this issue and maintain it. When Atty. Kelly receives a response to this letter, he will forward it to the Chairman to distribute to the Authority members.
 - An email from Mr. Steve Franco was received by Denise Nytch and forward to Atty. Kelly. Mr. Franco was interested in knowing if there was any property available for redevelopment. Mr. Franco was most interested if there was property located on Providence Road near Scranton High School. The board gave Atty. Kelly permission to contact Mr. Franco and sit down with him to address Mr. Franco's interest in properties.
 - Chairman Timlin spoke regarding the class that the newly formed Ethic's Board would like to conduct to each member of Boards, Commissions and Authorities. The Chairwoman of the Ethic's Board resigned; when the Ethics Board gets a plan together this Authority will

readdress this issue. The SRA will participate when class is scheduled.

- Cooper's check #1411 in the amount of \$500.00 was given to Disha for deposit.

VIII. Adjournment:

Mr. Teserovich made the motion to adjourn.
Mr. Schwartz seconded.

Next meeting is scheduled for January 8, 2020 at 12:15pm

Roll Call Vote

- Mr. Savinelli....YES
- Mr. Schwartz....YES
- Mr. Teserovich....YES
- Mr. Cummings....YES
- Mr. Timlin....YES

City of Scranton
Pennsylvania

John J. Murray

City Controller
Municipal Building
Scranton, Pennsylvania 18503
(570) 348-4125



Office of the City Controller
and Bureau of Investigations

MEMORANDUM

RECEIVED

JAN 9 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

TO: Patrick Sheridan
Business Administrator

FROM: John J. Murray
City Controller

RE: Liquid Fuels

DATE: January 9, 2020

The following is a breakdown of the eligible salaries for the Liquid Fuels Account for the months of October, November, and December, 2019. Also included are salary details for the same period in the previous year.

	2019	2018
October	41,541.76	51,666.69
November	22,770.79	33,357.41
December	40,817.90	24,332.66
TOTAL	105,130.45	109,356.76
Prior Months	326,995.52	344,728.77
TOTAL YEAR TO DATE	432,125.97	454,085.53

cc: Mayor Paige G. Cignetti
Dennis Gallagher
Stephanie Poveromo
Mark Burton
City Council

LIQUID FUELS FOR THE YEAR 2019

ELIGIBLE SALARY EXPENSE FOR OCTOBER 2019

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
10/1/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
					8		22.6378	33.9567	181.10
10/2/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR	RACE ROUTE	8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR	WEST SCRANTON	8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR	WEST SCRANTON	8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR	WEST SCRANTON	8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR	EAST MOUNTAIN	8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR	RACE ROUTE	8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR	EAST MOUNTAIN	8		13.5833	20.3750	108.67
	BISIGNANI, C.	REPAIRMAN	POTHOLE REPAIR	RACE ROUTE	8		13.5833	20.3750	108.67
					8		22.6378	33.9567	181.10
10/3/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
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	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
10/4/19	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
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	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LORETTI, C.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
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	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
10/8/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
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	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
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	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
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DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
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	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BAUER, E.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	BISIGNANI, C.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/10/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
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10/11/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BAUER, E.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/14/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	BLACKTOP		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	BLACKTOP		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/16/19	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
10/17/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.65

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	MILLINGS		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	KRUKOWSKI, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
10/18/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	POTHOLE REPAIR		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
10/21/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
10/22/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
10/23/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	LORETTI, C.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	LARUE, B.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/24/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	BAUER, E.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	POVEROMO, J	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	LORETTI, C.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/25/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	BAUER, E.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LORETTI, C.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	LARUE, B.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/28/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
10/29/19	HENEHAN, J.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	KRUKOWSKI, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
10/30/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
10/31/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LARUE, B.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
OCTOBER 2019 TOTALS				HOURS	<u>1960</u>		WAGES		<u>41,541.76</u>

NOTE: EMPLOYEES REFLECTING NO "STANDARD TIME" HOURS WORKED, BUT HAVE HOURS PAID AS OVERTIME, IS CAUSED BY THOSE EMPLOYEES COMPLETING NON-ROAD WORK RELATED DUTIES DURING NORMAL HOURS, BUT WERE PLACED ON ROAD-WORK ON THE SAME DAY REQUIRING OVERTIME PAY.

LIQUID FUELS FOR THE YEAR 2019

ELIGIBLE SALARY EXPENSE FOR NOVEMBER 2019

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
11/1/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	11/4/19 MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	BAUER, E.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LARUE, B.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
11/6/19	MAY, E.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	GIANNONE, A.	CHAUFFEUR	MILLINGS		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LORETTI, C.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	11/7/19 MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	11/8/19 MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	11/12/19 SENSI, M.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	MAY, E.	OPERATOR	SNOW/ICE	NORTH SCRANTON	8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	SNOW/ICE	WEST MOUNTAIN	8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE	SOUTH SCRANTON	8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE	HILL SECTION	8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE	GREEN RIDGE	8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE	NORTH SCRANTON	8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	SNOW/ICE	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE	SOUTH SCRANTON	8		22.1553	33.2330	177.24
	EIDEN, K.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.6378	33.9567	181.10
	11/13/19 ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
11/14/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	MILLINGS	CEDAR AVE.	8		22.1553	33.2330	177.69
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
11/15/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN	HALLOW AVE.	8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
11/18/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
11/19/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
11/20/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
11/21/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
11/22/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
11/25/19	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	CURBS		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	CURBS		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	CURBS		8		21.9141	32.8712	175.31
11/26/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	CURBS/BASINS		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	CURBS		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
11/27/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	FENTON, B.	CHAUFFEUR	MILLINGS		8		22.6378	33.9567	181.10
	FREDERICKSON	CHAUFFEUR	MILLINGS		8		13.5833	20.3750	108.67
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
11/29/30	WILLIAMS, M.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FENTON, B.	CHAUFFEUR	MILLINGS		8		22.6378	33.9567	181.10
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
NOVEMBER 2019 TOTALS				HOURS	1040		WAGES		22,770.79

NOTE: EMPLOYEES REFLECTING NO "STANDARD TIME" HOURS WORKED, BUT HAVE HOURS PAID AS OVERTIME, IS CAUSED BY THOSE EMPLOYEES COMPLETING NON-ROAD WORK RELATED DUTIES DURING NORMAL HOURS, BUT WERE PLACED ON ROAD-WORK ON THE SAME DAY REQUIRING OVERTIME PAY.

LIQUID FUELS FOR THE YEAR 2019

ELIGIBLE SALARY EXPENSE FOR DECEMBER 2019

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
12/1/19	HENEHAN, J.	OPERATOR	SNOW/ICE	SOUTH SCRANTON	8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	SNOW/ICE	NORTH SCRANTON	8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE	WEST MOUNTAIN	8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SNOW/ICE	TOWN	8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE	HILL SECTION	8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE	GREEN RIDGE	8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	SNOW/ICE	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	PIERSON, S.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	BISIGNANI, C.	REPAIRMAN	BRIDGES		8		13.5833	20.3750	108.67
	LARUE, B.	REPAIRMAN	BRIDGES		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	BRIDGES		8		13.5833	20.3750	108.67
12/3/19	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	PIERSON, S.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
12/4/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	SNOW/ICE	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
12/5/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	BISIGNANI, C.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
12/6/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN	PLOT	8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SWEEPER		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	BASIN REPAIR/CLEAN	NORTH SCRANTON	8		22.1553	33.2330	177.72
	GENTILE, C.	CHAUFFEUR	BASIN REPAIR/CLEAN	EAST MOUNTAIN	8		22.3242	33.4863	176.30

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
12/9/19	WILLIAMS, M.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	MILLINGS		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
12/10/19	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	HENEHAN, J.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	MILLINGS		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	POTHOLE REPAIR		8		22.6378	33.9567	181.10
12/11/19	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	MILLINGS		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	CALHOUN, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
12/12/19	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	WILLIAMS, M.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
12/13/19	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
12/16/19									

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
12/17/19	MAY, E.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SNOW/ICE		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	SNOW/ICE		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE		8		22.1553	33.2330	177.24
	EIDEN, K.	CHAUFFEUR	SNOW/ICE		8		22.6378	33.9567	181.10
	PIERSON, S.	REPAIRMAN	BRIDGES		8		21.9141	32.8712	175.31
	LEVANDOSKI, K	REPAIRMAN	BRIDGES		8		21.9690	32.9535	175.75
12/18/19	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE	SOUTH SCRANTON	8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SNOW/ICE	MINOOKA	8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	SNOW/ICE	HILL SECTION	8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE	GREEN RIDGE	8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE	NORTH SCRANTON	8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	SNOW/ICE	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	SNOW/ICE	SOUTH SCRANTON	8		22.1553	33.2330	177.24
	EIDEN, K.	CHAUFFEUR	SNOW/ICE	HYDE PARK	8		22.6378	33.9567	181.10
	TROIANIELLO, J.	REPAIRMAN	ACCESS RAMPS		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	ACCESS RAMPS		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	ACCESS RAMPS		8		21.9141	32.8712	175.31
	GILROY	REPAIRMAN	ACCESS RAMPS		8		21.9141	32.8712	175.31
	LEVANDOSKI, K	REPAIRMAN	BRIDGES		8		21.9690	32.9535	175.75
	LARUE, B.	REPAIRMAN	BRIDGES		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	SNOW/ICE	PLOT	8		13.5833	20.3750	108.67
12/19/19	MAY, E.	OPERATOR	SNOW/ICE	HILL SECTION	8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	SNOW/ICE	WEST MOUNTAIN	8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SNOW/ICE	SOUTH SCRANTON	8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SNOW/ICE	MINOOKA/TOWN	8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	FORGIONE, M.	CHAUFFEUR	SNOW/ICE	GREEN RIDGE	8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	SNOW/ICE	NORTH SCRANTON	8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	SNOW/ICE	EAST MOUNTAIN	8		22.3242	33.4863	178.59
	EIDEN, K.	CHAUFFEUR	SNOW/ICE	WEST SCRANTON	8		22.6378	33.9567	181.10
	LEVANDOSKI, K	REPAIRMAN	BRIDGES		8		21.9690	32.9535	175.75
	BISIGNANI, C.	REPAIRMAN	BRIDGES		8		13.5833	20.3750	108.67
	LARUE, B.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	SNOW/ICE	SOUTH SCRANTON	8		13.5833	20.3750	108.67
12/20/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	SPARROW, J.	OPERATOR	POTHOLE REPAIR		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31

DATE	NAME	POSITION	JOB WORKED	LOCATION	HOURS		RATE		TOTAL
					STD.	O. T.	SALARY	O. T.	
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	TROIANIELLO, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	LIPTIA, J.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
12/23/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	POPE, J.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
12/24/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	WALSH, D.	CHAUFFEUR	POTHOLE REPAIR		8		22.1553	33.2330	177.24
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
12/26/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	PUGLIESE, R. JR.	OPERATOR	POTHOLE REPAIR		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	BENJAMIN, R.	REPAIRMAN	BASIN REPAIR/CLEAN		8		13.5833	20.3750	108.67
12/27/19	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	SLOCUM, W.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
	GIANNONE, A.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.1553	33.2330	177.24
	FORGIONE, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	GENTILE, C.	CHAUFFEUR	POTHOLE REPAIR		8		22.3242	33.4863	178.59
	PIERSON, S.	REPAIRMAN	POTHOLE REPAIR		8		21.9141	32.8712	175.31
	KRUKOWSKI, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
	CALHOUN, J.	REPAIRMAN	POTHOLE REPAIR		8		13.5833	20.3750	108.67
12/30/19	MAY, E.	OPERATOR	BASIN REPAIR/CLEAN		8		22.6378	33.9567	181.10
	ROSS, L.	OPERATOR	SWEEPER		8		22.6378	33.9567	181.10
	WALSH, J.	MASTER CRAFT	BASIN REPAIR/CLEAN		8		22.3450	33.5175	178.76
	FORGIONE, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	JAKES, M.	CHAUFFEUR	BASIN REPAIR/CLEAN		8		22.3242	33.4863	178.59
	LIPTIA, J.	REPAIRMAN	BASIN REPAIR/CLEAN		8		21.9141	32.8712	175.31
DECEMBER 2019 TOTALS				HOURS	1,888		WAGES	40,817.90	

NOTE: EMPLOYEES REFLECTING NO "STANDARD TIME" HOURS WORKED, BUT HAVE HOURS PAID AS OVERTIME, IS CAUSED BY THOSE EMPLOYEES COMPLETING NON-ROAD WORK RELATED DUTIES DURING NORMAL HOURS, BUT WERE PLACED ON ROAD-WORK ON THE SAME DAY REQUIRING OVERTIME PAY.



City of Scranton
Historic Architectural Review Board
340 N. Washington Avenue
Scranton, PA 18503
SOLICITOR: Timothy Corbett, Esquire
Chairman: Richard Leonori, AIA

RECEIVED

JAN 10 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

November 14, 2019 HARB Monthly Meeting

5:30 p.m.

Approved Minutes

I. Roll Call

Present: Chairman - Rich Leonori, Bill Lesniak, Katherine Kearney, Katie Gilmartin, Jennifer Davis, Nell O'Boyle

Solicitor: Tim Corbett

Coordinator: Denise Nytch

Absent: Lee Borthwick, Mike Muller & Solicitor Corbett

Review of Minutes

Motion made by Katie Gilmartin to approve the September Monthly Meeting Minutes and the October Special Meeting Minutes. Seconded by Bill Lesniak. All in favor.

II. Review of Application(s) for Certificates of Appropriateness –

- A. Review of Certificate of Appropriateness for 426 Mulberry Street – Signage on the awning “Chewy”. A motion was made by Katherine Gilmartin to **not** approve the Certificate of Appropriateness. Seconded by Nell O'Boyle – a vote of 3 to 2 to **not** approve the signage. The Historical Architectural Review Board made the recommendation of putting “Chewy” on the front window.

III. Topics of Discussion

- A. Chairman Leonori spoke to the Board regarding the meeting with Mayor Evans and Don King, it was a technical meeting with discussion of zoning the district past South Washington Avenue.
- B. Update of the letter sent to LIPs Department regarding the Lackawanna County Office Building parking lot. No response as of yet to the letter sent on September 23, 2019.
- C. By way of motion by Katie Kearney and seconded by Nell O'Boyle, the board approved payment of the Scranton Times Invoice of \$73.70 for Special Meeting in October 2019.
- D. The board asked coordinator Denise Nytch to send an email with the dates for the HARB meetings in 2020 for everyone to check their calendars for approval.

IV. Miscellaneous

Nothing to report at this time.

V. Date of Next Regularly Scheduled Meeting

Thursday, December 12, 2019 is cancelled due to lack of quorum; several board members stated that they can't make this date.

VI. Adjournment

Motion was made to adjourn by Katie Kearney and seconded by Katie Gilmartin; all in favor.

**SINGLE TAX OFFICE
CITY FUNDS DISTRIBUTED
COMPARISON 2019 - 2018**

		<u>YTD</u> <u>12/31/2019</u>	<u>YTD</u> <u>12/31/2018</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Increase</u> <u>(Decrease)</u>
Real Estate	\$	30,786,494.66	\$30,920,816.18	(\$134,321.52)	-0.4%
Delinquent Real Estate	\$	1,752,447.69	\$1,708,313.88	\$44,133.81	2.6%
LST/EMS	\$	4,939,983.35	\$4,942,085.39	(\$2,102.04)	0.0%
Bus Priv/Merc	\$	2,598,689.37	\$2,583,686.42	\$15,002.95	0.6%
TOTALS		\$40,077,615.07	\$40,154,901.87	(\$77,286.80)	

RECEIVED

JAN 10 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

CLOSING AND VACATING A PORTION OF BLUCHER AVENUE BETWEEN BEECH STREET AND BIRCH STREET.

WHEREAS, the portion Blucher Avenue shown on Exhibit "A" has never been opened, used or dedicated by the City of Scranton; and

WHEREAS, a request to vacate said roadway has been received; and

WHEREAS, the City Engineer and City Planner have inspected said right-of-way and recommend its vacation; and

WHEREAS, the Council of the City of Scranton finds that there no longer exists a need for a public right of passage in this right-of-way and the public is no longer benefitted by such a use.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the portion of Blucher Avenue described below and shown on Exhibit "A" is hereby closed and vacated with the exception of any public or private utility easements in place:

Beginning at a point, said point being the intersection of the Southerly Right-Of-Way line of Birch Street and the Westerly Right-Of-Way line of Blucher Avenue, thence southerly along said Right-Of-Way line of Blucher Avenue approximately 344 ft. to a point on the Northerly Right-Of-Way line of Beech Street, thence in a easterly direction along said Right-Of-Way line of Beech Street approximately 60 ft. to a point, said point being the intersection of the Easterly Right-Of-Way line of Blucher Avenue and the Northerly Right-Of-Way line of Beech Street thence along the Easterly Right-Of-Way line of Blucher Avenue approximately 344 ft. to a point on the Southerly Right-Of-Way line of Birch St, thence westerly along said Southerly Right-Of-Way line of Birch St approximately 60 ft. to the Place of Beginning, as shown on Exhibit "A".

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This ordinance shall take effect immediately upon passage.

SECTION 3. This ordinance is enacted by the Council of the City of Scranton, under the authority of the act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



BUREAU OF CITY PLANNING

CITY HALL : 340 NORTH WASHINGTON AVENUE : SCRANTON, PENNSYLVANIA 18503 : PHONE 570-348-4280 : FAX 570-348-4171

November 20, 2019

Jessica L Eskra, Esq.
City Solicitor
City Hall
Scranton, PA 18503

Re: Request to vacate a portion of Blucher Ave.

Dear Atty. Eskra:

The City of Scranton has received a request to vacate the unopened portion of 800 Block of Blucher Ave. from the Discovery Multiple Intelligences Preschool located at 1301 Beech St.

I have inspected this unopened roadway and find it has never been opened or used and serves no public purpose. I recommend that it be vacated.

If you have any further questions regarding this matter please call me at 570-348-4280.

Sincerely,

Donald J. King, AICP, CFM
City Planner

Barrett Law, LLC

345 Wyoming Avenue · Suite 215 · Scranton, Pennsylvania 18503

Matthew P. Barrett, Esquire
570-575-7732
mbarrett@barrettslaw.com

Lori A. Barrett, Esquire
570-335-1968
lbarrett@barrettslaw.com

May 2, 2019

via email

Donald King, City Planner
City of Scranton
North Washington Avenue
Scranton, PA 18503

Dear Mr. King:

Please be advised that I represent the Discovery Multiple Intelligences Preschool located at 1301 Beech Street, Scranton PA 18505. Please accept this letter as a request that the City of Scranton abandon or vacate the 800 block Blucher Street between what would be its intersections with Beech and Birch Street. Based upon my information, I do not believe the street was ever dedicated.

Thank you for your consideration of this request. Please advise if you require any other information from me.

Sincerely,

Matthew P. Barrett





DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 6, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE CLOSING AND VACATING A PORTION OF
BLUCHER AVENUE BETWEEN BEECH STREET AND BIRCH STREET.

Respectfully,

Jessica L. Eskra (s)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED

JAN 7 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 43, 2018, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977", BY SETTING THE MILLAGE FOR THE YEAR 2020 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER" BY AMENDING SECTION 1 REVERTING BACK TO THE MILLAGE RATES FROM 2016 WHICH ARE .232521 MILLS LEVY ON LAND AND .050564 MILLS LEVY ON ALL BUILDINGS AND BY ELIMINATING THE DEDICATED MILLAGE FOR DEBT SERVICE CONTAINED IN SECTION 2 AND REPLACING THE DEDICATED MILLAGE FOR DEBT SERVICE WITH A DEDICATED DEBT PERCENTAGE OF 33% OF REAL ESTATE TAX REVENUES COLLECTED ON A CURRENT YEAR BASIS.

WHEREAS, City Council amended the City's 2020 budget to increase the current Real Estate Tax, Land millage Rate from 232.521 mills to 239.521 mills.

NOW, THEREFORE, SECTION 1 OF FILE OF THE COUNCIL NO. 43, 2018 SHALL BE AMENDED TO READ AS FOLLOWS:

SECTION 1. Be it ordained by the Council of the City of Scranton, that Section 1 of File of the Council No. 100, 1976 shall be amended to read as follows:

"The Council of the City of Scranton ordains that for the purpose of defraying the expense of the City of Scranton for the fiscal year commencing on the first day of January, 2020 and certain other deficiencies prior thereto, a tax is hereby levied on all real, personal and mixed property within the limits of the City of Scranton, Pennsylvania taxable according to the laws of the Commonwealth of Pennsylvania as follows:

To provide for the payment of general expenses and to provide for the various interest and sinking funds as required by law, there is hereby levied on each thousand dollar of valuation in the Scranton Twenty-Four Ward area:

For General Expense and Sinking Fund purposes:

Levy on all Land	.239521 millage rate
Levy on all buildings	.050564 millage rate

The total levy for general and special purpose is two hundred thirty nine dollars and .521 cents (\$239.521) on each one thousand dollars of said valuation of land, and fifty dollars and .564 cents (\$50.564) on each one thousand dollars of said valuation on all buildings."

The total levy for year 2020 will be 290.085 mills.

SECTION 2. Eliminating the dedicated millage for debt service and imbedding a dedicated percentage of revenues thereby meeting the intent of a segregated stream of revenues assigned to debt service. To address the continued dedication of real estate tax revenue, the

Single Tax Office will be notified, and the amended legislation will certify, that 33% of real estate tax revenue on a current year basis will be remitted to the City's Single Point Paying Agent to meet the budgeted debt service requirement for the fiscal year.

SECTION 3. This Ordinance shall be retroactive to January 1, 2020.

SECTION 4. In all other respects, File of the Council No. 43, 2018 and File of the Council No. 100, 1976 shall remain in full force and effect.

SECTION 5. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Ordinance and the effective administration thereof.

SECTION 6. The tax imposed herein is effective for calendar year 2020 and shall remain in full force and effect annually thereafter, without annual reenactment unless and until there is a change in the rate of taxation pursuant to Act of the Legislature, April 13, 1972, Act No. 62.

SECTION 7. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

PENNSYLVANIA CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 10, 2020

RECEIVED

JAN 10 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 43, 2018, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977", BY SETTING THE MILLAGE FOR THE YEAR 2020 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER" BY AMENDING SECTION 1 REVERTING BACK TO THE MILLAGE RATES FROM 2016 WHICH ARE .232521 MILLS LEVY ON LAND AND .050564 MILLS LEVY ON ALL BUILDINGS AND BY ELIMINATING THE DEDICATED MILLAGE FOR DEBT SERVICE CONTAINED IN SECTION 2 AND REPLACING THE DEDICATED MILLAGE FOR DEBT SERVICE WITH A DEDICATED DEBT PERCENTAGE OF 33% OF REAL ESTATE TAX REVENUES COLLECTED ON A CURRENT YEAR BASIS.

Respectfully,

Jessica Eskra (s)

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2020

APPROVING, IN ACCORDANCE WITH SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, A PLAN OF FINANCING OF THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY AND DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE PEOPLE OF THE CITY OF SCRANTON FOR THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY TO UNDERTAKE A PROJECT FOR NORTHEASTERN CHILD CARE SERVICES.

WHEREAS, pursuant to the Pennsylvania Municipality Authorities Act, as amended (the "Act"), the City of Scranton, Pennsylvania (the "City"), together with the County of Lackawanna, Pennsylvania (the "County"), created the Scranton-Lackawanna Health and Welfare Authority (the "Authority") to act as a financing authority for projects serving the City and/or the County; and

WHEREAS, Northeastern Child Care Services (the "Borrower") has requested the Authority to issue its revenue notes (the "Notes") in one or more series in an aggregate principal amount not to exceed \$2,000,000 to finance, refinance and/or reimburse a project (the "Project") for the benefit of the Borrower consisting of all or any of the following: (1) designing, acquiring, constructing, renovating, improving, furnishing and equipping of new facilities and existing facilities of the Borrower, including but not limited to, the demolition of an existing building and the construction and equipping of a new facility on a site previously purchased by the Borrower in 2018 located at 901 Adams Avenue, Scranton, Pennsylvania 18503 (the "Project Site"); (2) designing, acquiring, constructing and equipping of site, infrastructure and parking improvements and various other capital improvements to the Borrower's existing facilities and acquiring various capital equipment for use in or in connection with the facilities of the Borrower; (3) funding, if applicable, necessary reserves for the Notes; (4) refunding certain outstanding indebtedness of the Borrower the proceeds of which were used by the Borrower to acquire the Project Site; (5) refunding any other outstanding indebtedness of the Borrower, if advantageous to the Borrower; and (6) funding contingencies and paying all or a portion of the costs and expenses of issuance of the Notes; and

WHEREAS, the Authority has authorized the issuance of the Notes pursuant to a Resolution adopted by the Authority on November 21, 2019, subject to approval of the Project by the City and by the County; and

WHEREAS, the approval by this Council, as evidenced by this Resolution, will enable the Authority to finance the Project without imposing any liability on the City or its citizens or taxpayers with respect to the Notes; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") requires that the applicable elected representative of the governmental unit on behalf of which bonds or notes are issued and of each governmental unit having jurisdiction over the area in which any facility with respect to which financing is to be provided from the net proceeds of such bonds or notes is located, approve such Notes after a public hearing in order for a private activity bond to be a qualified bond under the Code; and

WHEREAS, this Council is the "applicable elected representative" of the City within the meaning of the Code; and

WHEREAS, in accordance with Section 147(f) of the Code, a public hearing was held by the Authority at 3:00 p.m. local time on December 18, 2019, in connection with the issuance of the Notes and a report of such hearing has been provided to this Council; and

WHEREAS, the Act provides that none of the powers granted thereby shall be exercised in the construction, financing, improvement, maintenance, extension or operation of any project or projects which in whole or in part shall duplicate or compete with existing enterprises serving substantially the same purposes, but that such limitation does not apply to certain projects, including the financing and/or refinancing of buildings and facilities constituting "health centers" within the meaning of the Act, if the municipality organizing the authority for such project shall declare by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such facilities to have such facilities provided by or financed through an authority.

NOW THEREFORE, THE COUNCIL OF THE CITY OF SCRANTON, PENNSYLVANIA hereby resolves that;

SECTION 1. The issuance of the Notes by the Authority in an aggregate principal amount not in excess of \$2,000,000 and the use of the proceeds of the Notes to finance the Project is hereby approved.

SECTION 2. It is hereby declared desirable for the health, safety and welfare of the people in the City of Scranton, Pennsylvania to have the Authority issue the Notes for the purpose of financing the Project.

SECTION 3. The foregoing action of this Council shall not in any way pledge or obligate the credit or taxing power of the City of Scranton, Pennsylvania, nor shall the City of Scranton be liable for the payment of the principal of, premium, if any, or interest on the Notes or any other cost related thereto.

SECTION 4. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion hereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration hereof.

SECTION 5. This Resolution shall become effective immediately upon approval.

SECTION 6. This Resolution is adopted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the Commonwealth of Pennsylvania.

SCRANTON/LACKAWANNA HEALTH AND WELFARE AUTHORITY

LACKAWANNA COUNTY GOVT CENTER • P.O Box 860 • 123 WYOMING AVENUE, • SCRANTON, PA 18501-0860

December 19, 2019

(570) 342-2353

FAX (570) 342-4088

Honorable Wayne Evans
Mayor, City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Health and Welfare Authority Resolution for Northeastern Child Care Services
Tax Free Financing not to exceed \$2,000,000.00

Dear Mayor Evans:

Enclosed is a proposed resolution approving the financing of certain facilities and declaring that it is desirable for the health, safety and welfare of the people in the area to be served by facilities of Northeastern Child Care Services to have such facilities financed through the Scranton-Lackawanna Health and Welfare Authority for a maximum principal amount not to exceed \$2,000,000.

Also enclosed is an Approval of Applicable Elected Representative document which must be approved. Under the Tax Reform Act of 1986, as amended, the Scranton-Lackawanna Health and Welfare Authority, subsequent to holding a Public Hearing, must receive approval from the chief elected official of each governmental unit having jurisdiction over any Project that the Authority undertakes.

The Authority would appreciate placement of this Resolution on the Agenda for the next scheduled Council Meeting. Also, please keep in mind there is no liability on the City's behalf by approving this Resolution.

On behalf of the representatives of Northeastern Child Care Services and the Authority, we wish to thank you for your participation in this Project. If you have any questions or concerns, please contact our office at any time.

Sincerely,



Mary Ellen Clarke
Asst. Administrator

Encl.

cc: Lori Reed, City Clerk, City of Scranton
Jessica Eskra, Solicitor, City of Scranton
Sally Locker, Law Office, City of Scranton

SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY

TRANSCRIPT OF PUBLIC HEARING
of December 18, 2019

The Public Hearing of the Scranton-Lackawanna Health and Welfare Authority (the "Authority") scheduled for 3:00 P.M., local time, on Wednesday, December 18, 2019, is hereby called to order. This Public Hearing is being held pursuant to the requirements of Section 147 (f) of the Internal Revenue Code of 1986, as amended. Attending the hearing on behalf of Northeastern Child Care Services (the "Corporation") relating to the Authority's proposed issuance of its 2020 Revenue Note in an aggregate principal amount up to but not exceeding \$2,000,000.00 is Brian Koscelansky, Esq., of Stevens & Lee, Bond Counsel; and Mary Ellen Clarke, Assistant Administrator of the Authority.

The representatives of the Authority and Northeastern Child Care Services attending the Public Hearing have described the nature and the purpose of the project being financed by the issuance of the 2020 Revenue Note in an aggregate amount up to but not exceeding \$2,000,000.00. The proceeds of the debt to be issued will be used to provide funds to finance, refinance and/or reimburse all or any of the following: (a) designing, acquiring, constructing, renovating, improving, furnishing and equipping of new facilities and existing facilities of the Corporation, including but not limited to the demolition of an existing building and the construction and equipping of a new facility on a site previously purchased by the Corporation in 2018 located at 901 Adams Avenue, Scranton, Pennsylvania 18503 (the "Project Site"); (b) designing, acquiring, constructing an equipping of site, infrastructure and parking improvements and various other capital improvements to the Corporation's existing facilities and acquiring various capital equipment for use in or in connection with the facilities of the Corporation; (c) funding, if applicable, necessary reserves for the debt; (d) refunding certain outstanding indebtedness of the Corporation the proceeds of which were used by the Corporation to acquire the Project Site; (e) refunding any other outstanding indebtedness of the Corporation, if advantageous to the Corporation; and (f) funding contingencies and paying all or a portion of the costs and expenses of issuance of the debt.

I hereby enter into the Record one copy of an affidavit showing publication in The Scranton Times, a newspaper of general circulation in Lackawanna County, Pennsylvania, on a date at least seven (7) days prior hereto, of notice of the public hearing. The affidavit of publication is attached to this transcript.

The Authority is now ready to hear testimony and other comments from the public concerning the issuance by the Authority of the 2020 Revenue Note.

Let the record show that no members of the public have offered testimony or other comments as of 3:30PM this date. Let the record also reflect that written comments have not been received. Accordingly, this public hearing is adjourned.

I, Mary Ellen Clarke, Assistant Administrator of the Scranton Lackawanna Health and Welfare Authority, do hereby certify that the foregoing is a true and accurate transcript of the Public Hearing held on December 18, 2019, by the Scranton-Lackawanna Health and Welfare Authority.

Date: December 18, 2019


Assistant Administrator

The Scranton Times (Under act P.L. 877 No 160. July 9, 1976)
Commonwealth of Pennsylvania, County of Lackawanna

NORTHEASTERN CHILD CARE SERVICES
MARGI LOMEO, VICE PRESIDENT
1356 N. WASHINGTON AVENUE SCRANTON PA 18509

Account # 566364
Order # 82402803
Ad Price: 583.30

NOTICE OF PUBLIC HEARING

Gina Krushinski

Being duly sworn according to law deposes and says that (s)he is Billing clerk for The Scranton Times, owner and publisher of The Scranton Times, a newspaper of general circulation, established in 1870, published in the city of Scranton, county and state aforesaid, and that the printed notice or publication hereto attached is exactly as printed in the regular editions of the said newspaper on the following dates:

12/11/2019

Affiant further deposes and says that neither the affiant nor The Scranton Times is interested in the subject matter of the aforesaid notice or advertisement and that all allegations in the foregoing statement as time, place and character or publication are true

Sworn and subscribed to before me
this 11th day of December A.D., 2019

Sharon Venturi
(Notary Public)

Commonwealth of Pennsylvania - Notary Seal
Sharon Venturi, Notary Public
Lackawanna County
My commission expires February 12, 2022
Commission number 1254228
Member, Pennsylvania Association of Notaries

NOTICE OF PUBLIC HEARING

Scranton-Lackawanna Health and Welfare Authority

Notice is hereby given that the Scranton-Lackawanna Health and Welfare Authority (the "Authority"), will hold a public hearing on December 18, 2019, at 6:00 p.m., on behalf of the City of Scranton and the County of Lackawanna at the office of the Authority, Lackawanna County Government Center, 123 Wyoming Avenue, 5th Floor, Scranton, PA 18503, to discuss and take comment with respect to the financing of the following project:

Scranton-Lackawanna Health and Welfare Authority/ Northeastern Child Care Services Project

NAME AND ADDRESS OF OWNER AND OPERATOR OF FACILITIES TO BE FINANCED: Northeastern Child Care Services (the "Corporation"), 1356 North Washington Avenue, Scranton, PA 18509

ADDRESS OF PROJECT: 901 Adams Avenue, Scranton, Pennsylvania 18503

TOTAL COST OF PROJECT: Not to Exceed \$2,000,000

MAXIMUM AGGREGATE FACE AMOUNT OF DEBT TO BE ISSUED: Not to Exceed \$2,000,000

PROJECT DESCRIPTION: The proceeds of the debt to be issued will be used to provide funds to finance, refinance and/or reimburse all or any of the following: (a) designing, acquiring, constructing, renovating, improving, furnishing and equipping of new facilities and existing facilities of the Corporation, including but not limited to, the demolition of an existing building and the construction and equipping of a new facility on a site previously purchased by the Corporation in 2018 located at 901 Adams Avenue, Scranton, Pennsylvania 18503 (the Project Site); (b) designing, acquiring, constructing and equipping of site, infrastructure and parking improvements and various other capital improvements to the Corporation's existing facilities and acquiring various capital equipment for use in or in connection with the facilities of the Corporation; (c) funding, if applicable, necessary reserves for the debt; (d) refunding certain outstanding indebtedness of the Corporation the proceeds of which were used by the Corporation to acquire the Project Site; (e) refunding any other outstanding indebtedness of the Corporation, if advantageous to the Corporation; and (f) funding contingencies and paying all or a portion of the costs and expenses of issuance of the debt.

Members of the public are invited to attend the aforesaid public hearing. The attending public, on their own behalf or by attorney, are urged to provide information and make statements concerning the aforesaid project.

THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY IS ACTING AS A "CONDUIT ISSUER" FOR THE BENEFIT OF THE CORPORATION AND THE DEBT WILL BE A LIMITED OBLIGATION OF THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY PAYABLE SOLELY FROM PAYMENTS TO BE MADE BY THE CORPORATION.

DEBT FINANCINGS OF THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY ARE NOT OBLIGATIONS OF THE COMMONWEALTH OF PENNSYLVANIA, NOR OF ANY CITY, BOROUGH, TOWNSHIP OR OTHER POLITICAL SUBDIVISION OF THE COMMONWEALTH OF PENNSYLVANIA.

This Notice is published in accordance with the requirements of Section 147(f) of the Internal Revenue Code, as amended.

SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 6, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION APPROVING, IN ACCORDANCE WITH SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, A PLAN OF FINANCING OF THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY AND DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE PEOPLE OF THE CITY OF SCRANTON FOR THE SCRANTON-LACKAWANNA HEALTH AND WELFARE AUTHORITY TO UNDERTAKE A PROJECT FOR NORTHEASTERN CHILD CARE SERVICES.

Respectfully,

Jessica L. Eskra
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED
JAN 7 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2020

AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 5654 LACKAWANNA AVENUE AND FRANKLIN AVENUE.

WHEREAS, it is necessary for the Director of the Department of Public Works to sign and submit the traffic signal application on behalf of the City of Scranton. A copy of the application is attached hereto as Exhibit "A" and incorporated herein by reference thereto; and

WHEREAS, as per a meeting held on Tuesday November 12, 2019 at the State Office Building with representatives from the Commonwealth, COLTS, PENNDOT 4-0 and the City of Scranton to discuss pedestrian safety, it was agreed to request that the Department revise this permit to have four (4) seconds of advanced pedestrian timing and to request the Department if additional vehicle green time can be added to the State Office building parking lot driveway at quitting time which is around 3:30 pm, 4:00 pm and 4:30 pm for this intersection.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Director of the Department of Public Works is authorized to sign and submit the traffic signal application on behalf of the City of Scranton for Traffic Signal Permit No.5654 at Lackawanna Avenue and Franklin Avenue.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

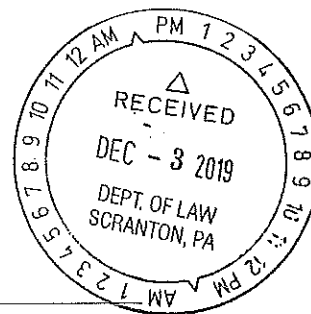
SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.




BUREAU OF ENGINEERING

101 WEST POPLAR STREET • SCRANTON, PENNSYLVANIA 18508 • PHONE: 570-348-4180 • FAX: 570-348-0197



MEMORANDUM

TO: Jessica Eskra, Esquire, City Solicitor

FROM:  John J. Pocius, P.E., P.L.S., City Engineer
LaBella Associates

DATE: November 25, 2019

RE: *Application for Traffic Signal Approval*
Traffic Signal Permit No. 5654
Lackawanna Avenue and Franklin Avenue

Enclosed is one copy (1) of TE-160 (6-12) Application for Traffic Signal Approval. As per a meeting held on Tuesday November 12, 2019 at the State Office Building with representatives from the Commonwealth, COLTS, PENNDOT 4-0, and the City of Scranton to discuss pedestrian safety, it was agreed to request that the Department revise this permit to have four (4) seconds of advanced pedestrian timing and to request the Department if additional vehicle green time can be added to the State Office building parking lot driveway at quitting time which is around 3:30 pm, 4:00 pm and 4:30 pm for this intersection.

We recommend that a Resolution be prepared and forwarded to City Council indicating that *"The Director of the Department of Public Works of the City of Scranton is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the City of Scranton"*.

The Application cannot be signed and dated and witnessed until after the Resolution is passed by City Council and approved by the Mayor. If there are any questions on this matter, please do not hesitate to contact me at (570)904-6189.

JJP/lmz

Z-11-04-30 ESKRA memo-Permit No 5654-11-25-19

Enclosures

- c Dennis Gallagher, Director, Department of Public Works
- Donald J. King, AICP, City Planner
- Lori Reed, City Clerk
- David Bulzoni, City Business Administrator
- Amy Szydlowski, MPA, MSW, District Executive Director
- QA/QC C. File

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink

County: LackawannaEngineering District: 4-0

Department Tracking #: _____

Initial Submission Date: _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name: Dennis Gallagher Title: Director of Department of Public WorksMunicipal Name: City of ScrantonMunicipal Address: 340 North Washington Avenue, Scranton, PA 18503Municipal Phone Number: (570) 348-4180Alternative Phone Number: (570) 357-4988E-mail Address: dgallagher@scrantonpa.govMunicipal Hours of Operation: 6:00 a.m. to 2:00 p.m.

B - Application Description

Location (Intersection): Lackawanna Avenue and Franklin AvenueTraffic Control Device is: ☐ NEW Traffic Signal ☒ EXISTING Traffic Signal (Permit Number): 5654

Type of Device (select one) ☒ Traffic Control Signal (MUTCD Section 4D, 4E, 4G) ☐ Flashing Beacon (MUTCD Section 4L) ☐ School Warning System (MUTCD Section 7B)

☐ Other: _____

Is Traffic Signal part of a system?: ☒ YES ☐ NO System Number (if applicable): _____

If YES, provide locations of all signalized intersections in system.

Lackawanna Avenue/Mifflin Avenue/Entr. Steamtown Mall; Lackawanna Avenue/Franklin Avenue; Lackawanna Avenue/Penn Avenue; Lackawanna Avenue/Wyoming Avenue; Lackawanna Avenue/North Washington Avenue; Lackawanna Avenue/Adams Avenue.

Explain the proposed improvements:

Revise permit to have four (4) seconds of advanced pedestrian time and add additional green time to the State Office Building parking lot driveway at quitting time which is around 3:30 p.m., 4:00 p.m., and 4:30 p.m.

Associated with Highway Occupancy Permit (HOP)?: ☐ YES ☒ NO If YES, HOP Application #: _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

☐ Municipal Personnel ☐ Municipal Contractor ☒ Municipal Personnel & Contractor

☐ Other: _____

Maintenance and Operations Contact Name: Dennis GallagherCompany/Organization: City of ScrantonPhone #: (570) 357-4988Alternative Phone #: (570) 348-4180E-mail: dgallagher@scrantonpa.gov

D - Attachments Listing

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name :Dennis Gallagher

Date :

Signed By :

Witness or Attest :

Title of Signatory : Director of Department of Public Works

Title of Witness or Attester: City Solicitor

Exhibit "A":**Preventative and Response Maintenance Requirements**

County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule**KNOCKDOWNS**

Support - Mast arm
Support - Strain pole
Span wire/tether wire
Pedestal
Cabinet
Signal heads

TYPE OF REPAIR PERMITTED

Emergency or Final
Emergency or Final
Final Only
Emergency or Final
Emergency or Final
Final Only

EQUIPMENT FAILURE

Lamp burnout (veh. & ped.)
Local controller
Master controller
Detector sensor
 - Loop
 - Magnetometer
 - Sonic
 - Magnetic
 - Pushbutton
Detector amplifier
Conflict monitor
Flasher
Time clock
Load switch/relay
Coordination unit
Communication interface, mode
Signal cable
Traffic Signal Communications
Traffic Signal Systems

Final Only
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Emergency or Final
Final Only
Final Only
Emergency or Final
Final Only
Emergency or Final
Emergency or Final
Final Only
Final Only
Final Only

Exhibit "B":
Recordkeeping



Sheet 4 of 5
DEPARTMENT USE ONLY
 County :Lackawanna
 Engineering District :4-0
 Department Tracking # :
 Initial Submission Date :

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**County : LackawannaEngineering District : 4-0

Department Tracking # : _____

Initial Submission Date : _____

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work performed.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 6, 2020

RECEIVED

JAN 7 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 5654 LACKAWANNA AVENUE AND FRANKLIN AVENUE.

Respectfully,

Jessica Eskra (s)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2020

AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 40110 AT LACKAWANNA AVENUE AND MIFFLIN AVENUE (ENTRANCE TO STEAMTOWN MALL).

WHEREAS, it is necessary for the Director of the Department of Public Works to sign and submit the traffic signal application on behalf of the City of Scranton. A copy of the application is attached hereto as Exhibit "A" and incorporated herein by reference thereto; and

WHEREAS, as per a meeting held on Tuesday November 12, 2019 at the State Office Building with representatives from the Commonwealth, COLTS, PENNDOT 4-0 and the City of Scranton to discuss pedestrian safety, it was agreed to request that the Department revise this permit to have four (4) seconds of advanced pedestrian timing and to request the Department if additional vehicle green time can be added to the State Office building parking lot driveway at quitting time which is around 3:30 pm, 4:00 pm and 4:30 pm for this intersection.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Director of the Department of Public Works is authorized to sign and submit the traffic signal application on behalf of the City of Scranton for Traffic Signal Permit No. 40110 at Lackawanna Avenue and Mifflin Avenue (Entrance to Steamtown Mall).

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.




BUREAU OF ENGINEERING

101 WEST POPLAR STREET • SCRANTON, PENNSYLVANIA 18508 • PHONE: 570-348-4180 • FAX: 570-348-0197

MEMORANDUM

TO: Jessica Eskra, Esquire, City Solicitor

FROM:  John J. Pocius, P.E., P.L.S., City Engineer
LaBella Associates

DATE: November 25, 2019

RE: *Application for Traffic Signal Approval*
Traffic Signal Permit No. 40110
Lackawanna Avenue and Mifflin Avenue/Entrance to Steamtown Mall

Enclosed is one copy (1) of TE-160 (6-12) Application for Traffic Signal Approval. As per a meeting held on Tuesday November 12, 2019 at the State Office Building with representatives from the Commonwealth, COLTS, PENNDOT 4-0, and the City of Scranton to discuss pedestrian safety, it was agreed to request that the Department revise this permit to have four (4) seconds of advanced pedestrian timing and to request the Department if additional vehicle green time can be added to the State Office building parking lot driveway at quitting time which is around 3:30 pm, 4:00 pm and 4:30 pm for this intersection.

We recommend that a Resolution be prepared and forwarded to City Council indicating that *"The Director of the Department of Public Works of the City of Scranton is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the City of Scranton"*.

The Application cannot be signed and dated and witnessed until after the Resolution is passed by City Council and approved by the Mayor. If there are any questions on this matter, please do not hesitate to contact me at (570)904-6189.

JJP/lmz

Z-11-04-30 ESKRA memo-Permit No40110-11-25-19

Enclosures

- c Dennis Gallagher, Director, Department of Public Works
- Donald J. King, AICP, City Planner
- Lori Reed, City Clerk
- David Bulzoni, City Business Administrator
- Amy Szydlowski, MPA, MSW, District Executive Director
- QA/QC C. File

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink

County : LackawannaEngineering District : 4-0

Department Tracking # : _____

Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Dennis Gallagher Title : Director of Department of Public WorksMunicipal Name : City of ScrantonMunicipal Address : 340 North Washington Avenue, Scranton, PA 18503Municipal Phone Number : (570) 348-4180 Alternative Phone Number : (570) 357-4988E-mail Address : dgallagher @ scrantonpa.govMunicipal Hours of Operation : 6:00 a.m. to 2:00 p.m.

B - Application Description

Location (Intersection) : Lackawanna Avenue and Mifflin Avenue/Entrance to Steamtown MallTraffic Control Device is : ☐ NEW Traffic Signal ☒ EXISTING Traffic Signal (Permit Number) : 40110Type of Device (select one) ☒ Traffic Control Signal (MUTCD Section 4D, 4E, 4G) ☐ Flashing Beacon (MUTCD Section 4L) ☐ School Warning System (MUTCD Section 7B)☐ Other : _____Is Traffic Signal part of a system? : ☒ YES ☐ NO System Number (if applicable) : _____

If YES, provide locations of all signalized intersections in system.

Lackawanna Avenue/Mifflin Avenue/Entr. Steamtown Mall; Lackawanna Avenue/Franklin Avenue; Lackawanna Avenue/Penn Avenue; Lackawanna Avenue/Wyoming Avenue; Lackawanna Avenue/North Washington Avenue; Lackawanna Avenue/Adams Avenue.

Explain the proposed improvements :

Revise permit to have four (4) seconds of advanced pedestrian time and add additional green time to the State Office Building parking lot driveway at quitting time which is around 3:30 p.m., 4:00 p.m., and 4:30 p.m.

Associated with Highway Occupancy Permit (HOP)? : ☐ YES ☒ NO If YES, HOP Application # : _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

☐ Municipal Personnel ☐ Municipal Contractor ☒ Municipal Personnel & Contractor☐ Other : _____Maintenance and Operations Contact Name : Dennis Gallagher Company/Organization : City of ScrantonPhone # : (570) 357-4988 Alternative Phone # : (570) 348-4180 E-mail : dgallagher@scrantonpa.gov

D - Attachments Listing

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (required) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other : _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name :Dennis Gallagher

Date :

Signed By :

Witness or Attest :

Title of Signatory : Director of Department of Public Works

Title of Witness or Attester: City Solicitor

Exhibit "A":**Preventative and Response Maintenance
Requirements**

County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

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Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

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Response Maintenance Schedule**KNOCKDOWNS**

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Support - Strain pole
Span wire/tether wire
Pedestal
Cabinet
Signal heads

TYPE OF REPAIR PERMITTED

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Final Only
Emergency or Final
Emergency or Final
Final Only

EQUIPMENT FAILURE

Lamp burnout (veh. & ped.)
Local controller
Master controller
Detector sensor
 - Loop
 - Magnetometer
 - Sonic
 - Magnetic
 - Pushbutton
Detector amplifier
Conflict monitor
Flasher
Time clock
Load switch/relay
Coordination unit
Communication interface, mode
Signal cable
Traffic Signal Communications
Traffic Signal Systems

Final Only
Emergency or Final
Emergency or Final
Emergency or Final
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Final Only
Final Only
Final Only

Exhibit "B":
RecordkeepingCounty : LackawannaEngineering District : 4-0

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

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This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**

County :Lackawanna

Engineering District :4-0

Department Tracking # :

Initial Submission Date :

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

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Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
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4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

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Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
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3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
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Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

January 6, 2020

RECEIVED

JAN 7 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS OF THE CITY OF SCRANTON TO SIGN AND SUBMIT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ("PENNDOT") APPLICATION FOR TRAFFIC SIGNAL APPROVAL FOR TRAFFIC SIGNAL PERMIT NO. 40110 AT LACKAWANNA AVENUE AND MIFFLIN AVENUE (ENTRANCE TO STEAMTOWN MALL).

Respectfully,

Jessica Eskra (S)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl